

**ORMAS****ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar, Odisha Pin-751012****E-mail : aajeevikaskills.odisha@gmail.com**EOI No. 447 /ORMAS, BHUBNESHWAR / Date: 22/07/2015**Quotation Call Notice**

Sealed Tenders are invited from intending reputed suppliers/ Dealers having upto date VAT clearance certificate for providing Laptop Computer, Computer Desktop with UPS, Laser Printer (Multifunction), Laser Printer 2010, External Drive, Pen Drive, Invertor for server, LCD Projector and Net CAT cables per the specification given below for official use of TSA, Skill Development Cell, ORMAS, Bhubaneswar. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before **29/07/2015 by 1:00 PM** and shall be opened on the same day **at 4:00 PM** in presence of the bidders or their authorized representatives.

The undersigned reserves to accept or reject the tender without assigning any reasons thereof.

For Tender Form and other Details visit: - www.ormas.org

1. Name of the Items:-

Sl. No	Brief Description of the Items	Minimum Specification	Delivery period	Place of delivery	Delivery	Warranty	Quantity
a)	Computer Desktop	<ul style="list-style-type: none">• Core-i5• WIN 8.1• 15.6" LED Screen• 1 TB HDD (min)• 4 GB RAM (min.)• Anti-Virus• Integrated Graphics	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	3 nos.
b)	Laptop Computer	<ul style="list-style-type: none">• Core-i5• 1TB HDD• 4GB RAM (min.)• Win 8.1, MS office 2013/office 365• Anti-virus• 2 GB Graphics (min.)	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	3 nos.
c)	UPS	600 VA (min.)	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	3 nos.

d)	Laser Printer Colour (Multifunction) HP Laser Jet Pro MFP M226dw	<ul style="list-style-type: none"> • Laser Printer, 64 MB RAM (min.) • Duplex with Net Working, USB • Resolution : 1200 X 1200 (min dpi) • Print speed : 25/ppm 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	2 nos.
e)	Laser Printer	<ul style="list-style-type: none"> • HP 1020 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	2 nos.
f)	External Hard Disk	<ul style="list-style-type: none"> • Seagate-2TB (slim plus) 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	2 nos.
g)	Pen Drive	<ul style="list-style-type: none"> • Hp-32 GB 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	10 nos.
h)	Inverter for Server	<ul style="list-style-type: none"> • Exide Make – 6 KA 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	1 no.
i)	LCD Projector	<ul style="list-style-type: none"> • Brand:Epson • Type:Projectors • Connectivity:VGA • Resolution:1024 x 768 • Brightness:2700 Lumens • Display:LCD • Functionality:3D • Aspect Ratio:4:3 • Purpose:Business • SUPC: SDL005336714 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	1 no.
j)	Net CAT Cable	<ul style="list-style-type: none"> • CAT Cable 	Within 7 days of receipt of Purchase Order	ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar	Yes	As offered by the Company concerned	400 Mtr.

2. Bid Price

- The transportation charges also to be included in the Bid Price.
- All duties, taxes and other levies payable by the dealer under the contract shall be excluded in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one Bid.

4. Validity of Bid

Bid shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Eligibility

- Upto date VAT Clearance (Copy to be attached)
- PAN (Copy to be attached)
- Trade Tax / Sales Tax Registration (Copy to be attached)
- Single price for each item.
- Alternative price/conditional offer shall not be accepted.
- All products must be ISI certified.

6. Evaluation of Bid


The Purchaser will evaluate and compare the bid determined to be substantially responsive i.e. which

- (a) Are properly signed and
- (b) Confirm to the terms and conditions, and specifications.
- (c) Quoted as per the format

The Bids would be evaluated for all the items together.

7. Award of contract

- The Purchaser will award the purchase order to the bidder whose Bids has been determined to be substantially responsive and who has offered the lowest evaluated Bid price.
 - The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the Bid validity period. The terms of the accepted offer shall be incorporated in the purchase order.
8. Payment shall be made after delivery of the goods through A/C payee cheque after submission of the bills and vouchers.
9. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
10. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
11. Notwithstanding the above, the ORMAS, Bhubaneswar reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.


Executive Director,
ORMAS, BHUBANESHWAR

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Memo No. 448 Dated. 22 / 07 / 2015.

Copy to PR Department, with a request to affix the above tender call notice in their notice board for wide publicity.



Executive Director,
ORMAS, BHUBANESHWAR

Memo No 449 Dated. 22 / 07 / 2015.

Copy submitted to the Director, OLM, Odisha for kind information and necessary action.



Executive Director,
ORMAS, BHUBANESHWAR

EVALUATION FORM

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom	
3	Telephone no.	
4	Fax no.	
5	E-mail address :	
6	Are you a dealer/reseller	
7	PAN Copy attached (Yes/No)	
8	Trade Tax / Sales Tax Registration Copy attached (Yes/No)	
9	Up to date VAT Clearance Certificate Copy attached (Yes/No)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid personally/under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name

Address

Designation:

FORMAT OF PRICE QUOTATION

Sl. No.	Description Goods	Make	Model	Specifications	Quoted Rate (per unit) in INR (including all taxes)
a)	Computer Desktop				
b)	Laptop Computer				
c)	UPS				
d)	Laser Printer - HP 1020				
e)	Laser Printer colour (Multifunction) HP Laser Jet Pro MFP M226dw				
f)	External Hard Disk Seagate-2TB (slim plus)				
g)	Pen Drive HP 32 GB				
h)	Inverter for Server Exide Make				
i)	LCD Projector				
j)	NET - CAT CABLE				

Gross Total quoted amount (including all taxes) :Rs. (In Figures)

_____(In Words)

Note:- The Price to be quoted by the bidder shall include the delivery cost and all taxes.

Signature of the Bidder

Name of the Firm/Agencies

Address

Date

Place

Seal

