

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR TENTAGE & ALLIED WORK FOR
"NATIONAL LEVEL PALLISHREE MELA 2016".**

The Tender paper can be downloaded from the following websites:

- A) Cost of Tender Paper : Rs. 1000.00 (Rupees One Thousand Only) Non-Refundable
B) E.M.D (Refundable) : **Rs. 1,00,000/-** (Rupees One Lakh) only in shape of Demand Draft /Pay order in favour of DSMS, Sundargarh payable at Sundargarh.

To be filled in by the bidder.

***Demand Draft / Pay Order No. Dated/...../ 2016
(DD/PO to be attached with the Tender Paper)***

NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s
.....


Signature of the bidder

C) Closing Date & Time for Receipt of Tender Paper: 14th September 2016 latest by 12 noon.

D) Date & Time of Submission & Opening of Tenders: Submission by 15th September 2016 up to 11.00 am and Opening at 1.00 PM, DRDA Sundargarh

E) ADDRESS FOR SUBMISSION OF TENDER PAPER:

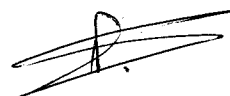
District Supply and Marketing Society, Sundargarh
O/o DRDA, Sundargarh-770001
Phone No:-06622-275372



**Terms of Reference to the tender paper for the Tentage & Allied works of
National Level Pallishree Mela 2016 at Exhibition Ground, Near Bhanja
Bhawan, Sector-5, Rourkela, Sundargarh**

I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

1. The bidders are required to deposit Rs. 1000/- (**Rupees One Thousand only**) towards cost of **tender paper** (non-refundable) in shape of Demand Draft / Pay Order of Rs. 1000/- (Rupees One Thousand only) in favour of "DSMS, Sundargarh" payable at Sundargarh to be attached, tender paper to be downloaded from the website.
2. The bidders are required to deposit the E.M.D of Rs.1,00, 000/- (Rupees One Lakh only) in shape of Bank draft / Pay Order in favour of "DSMS, Sundargarh" from any Nationalized Bank. The E.M.D. of the successful bidder will be kept with DSMS till the completion of the exhibitions i.e. for a period of one – two months (2016). In case of any unsatisfactory work, delay in execution of work etc. the E.M.D will be forfeited as per the decisions of the authority. Tender papers without E.M.D shall not be accepted.
3. Experience of having successfully **completed similar works during last Seven year** ending last day of the month previous to the one in which application are in invited should be either of the following.
 - a. Three Similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs 10.00 Lakhs (**Rupees Ten Lakhs.**) **OR**
 - b. Two similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 15.00 Lakhs (**Rupees Fifteen lakhs**) **OR**
 - c. One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 24.00 Lakhs (**Rupees Twenty Four Lakhs.**)
4. The bidders should have registered his firm under Commercial Tax (VAT), Income Tax (PAN/TAN) and Service Tax (Last two years & Latest Deposit Challan).
5. The rate offered by the firm shall be inclusive of all taxes and duties including Service Tax.
6. Average Annual Turnover should be at least Rs. 50.00 Lakhs in last three year as on 31.03.2016.
7. The duration of the exhibition will be for 7-10 days. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by the District Administration / DSMS before 7 days of commencement of the exhibition. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.
8. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
9. The bidder has to quote the rate as per the given format.
10. On completion of the exhibition, the contractor shall have to take away all the materials within seven days & vacate the place with the same condition while occupying the ground.



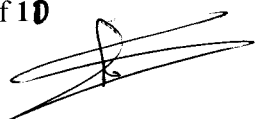
11. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
12. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge.
13. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the mela period.
14. Bidder will be responsible for up keep and maintenance of the entire work done by him till the closing of the exhibition. DSMS will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.
15. No part of the contract will be sub-let without the prior written permission of the Mela-in-Charge.
16. For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
17. It shall be the responsibility of the service provider/contractors to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies. The bidder has to supply the fire protection equipment like extinguisher as per the requirement of each mela duly certified by the Fire Officer of the concerned area and adhere to the fire safety norms.
18. The bidder has to treat the materials to be used in Tentage work (like - Cloths), with Fire Repellant Chemicals. This work has to be certified by the concerned district fire officer/ Asst. Fire Officer, Rourkela.
19. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician/contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
20. The authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof.
21. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
22. The rate offered by the firm shall be including of all taxes and duties, as applicable.
23. **The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:**
 - i. Tender paper collected from DSMS, Sundargarh or downloaded from the district website i.e. www.sundargarh.nic.in ORMAS website i.e. www.ormas.org EMD of Rs. 1,00,000 /- (Rupees One Lakh only) in shape of Bank Draft or Pay Order in favour of DSMS, Sundaargarh.
 - ii. Document in support of Experience of having successfully completed similar works during last seven years ending last day of the month previous to the one in which application are in invited should be either of the following.



- a. Three Similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs 10.00 Lakhs (**Rupees Ten Lakhs.**) **OR**
- b. Two similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 15.00 Lakhs (**Rupees Fifteen lakhs**) **OR**
- c. One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 24.00 Lakhs (**Rupees Twenty Four Lakhs.**)
- iii. Copy of the registration certificate/valid number in favour of the firm from Commercial Tax (VAT) for similar nature of work, Income Tax (PAN, TAN), Service Tax (Last two years & latest deposit Challan) and VAT Clearance Certificate.
- iv. The bidder has to submit the Audited Financial Statement of last three years duly attested by the Chartered Accountant and copy of the Service Tax Deposit Challan as proof of the annual turnover.
- v. Average Annual Turnover should be at least Rs. 50.00 Lakhs in last three year as on 31.03.2016.
- vi. Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work. In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.

Signature with seal



I. SPECIFICATION FOR WORKS

Following works will be required to be taken up:

- A. Erection of stall
- B. Coordination Cell -Cum-VIP Lounge:
- C. Gates:
- D. Decorative wall
- E. Stage:
- F. Sitting arrangement in front of the stage
- G. Ground Electrification
- H. Temporary Toilet for visitors along with water facility
- I. Generators:
- J. Food Court
- K. Miscellaneous items:
- L. Hoarding printing and installation
- M. Printing (Invitation card, poster, I-Card & neck cord, letter pad, leaflet)

Detailed specification of above mentioned works are:

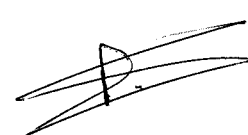
A. ERECTION OF STALL

The details of specifications are given below:

Sr.	Particulars	Stall Category
1	Structure	Bamboo (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full flooring Coir Matting. Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet) . The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with flex facia. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
8	Numbering of Stall	All stalls should be numbered with vinyl with sunboard. Vinyl name plate mentioning state's name should be pasted on each stall.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

Accepted by the Bidder (Signature of bidder with seal)

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B. COORDINATION CELL -CUM-VIP LOUNGE:

One Coordination Cell –cum- VIP Lounge will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.**
The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
		Category
	Design	Dhault / Double stored house / Temple
A	Structure	Bamboo <i>Bala</i> with tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour. Design of the structure should be Replica of "DHAULI" as per given design/attached
B	Size	40 ft X 40 ft.
C	Ceiling & Wall	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.
D	Counter	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 5' X 4' will be on the wall of office room towards the counter.
E	Flooring	Wooden plank platform of 1' height & full Floor synthetic Matting.
F	Furniture	Front office counter table either in wooden batten frame and ply wood/steel tables with attractive shapes – 3 no., 10 no. of revolving cushion chairs, 3 sets of steel sofa set for VVIPs (for 16 persons), 4 no. of center table of low height, 10 no. of glasses with cover, 4 no. of waste bin basket, 20 no. of plastic moulded chairs, one steel almirah with key, one water filter and two steel tables for pantry room & two standard table for computer operation.
G	Electric Fittings	Tube Light – 20 no. , Ceiling Fan – 8 no., 4 no of sound less pedestal fan, 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, scanner & LCD projector. Other decorative light like hanging chandelier (<i>jhaada</i>) etc.
H	Sound System	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	Closures	Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.
J	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).
K	A. C provision	There should be provision for Air Condition fitting in the control room (VIP lounge) of 15' X 20' size and in that case the VIP lounge should be prepared with Ply with wooden batten frame and cloth covering. Temporary door should be fitted with the control room. 2 numbers of 4 ton tower AC should be fitted.

C. GATES:

Following are the specifications erection of gate in the mela ground:

Sr.	Particulars	Category
A	Structure	Bamboo Structure, Wooden Batten framing, box type structure.
B	Size	Pillars height will be of 12' to 14' with 16' cleared width between the pillars, length 25' and width of pillar will be 4' all around.
C	Covering	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
D	Lighting	Sufficient lighting arrangement with metal light.
E	Flowering	Live flower chains will be put in the gates and the same should be changed every alternate day.

D. DECORATIVE WALL

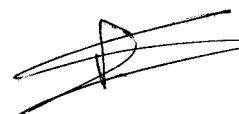
Decorative wall of batten framing, hessian cloth mounting and geru with chita painting, tile design at top in flex as per given design.

Accepted by the Bidder (Signature of bidder with seal)

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STAGE:

Sr.	Particulars	Category-A (3 D design attached at Annexure-F)																																															
A	Structure	Iron fabricated structure 60' x 50' size & height from ground surface 5' with plywood floor of 19 mm thickness ply.																																															
B	Flooring	The entire floor of the stage shall be covered with new synthetic carpet of fine quality.																																															
C	Back Drop	Background work with batten framing, ply mounting, artistic 3D design in POP and thermocol as per given design and size of background will be 60' x 20' with back side black cloth masking. Live flower chains will be hanged from top to bottom properly (Daily Change of flowers).																																															
D	Lettering	Thermocol lettering of 1.6' height to 0.6' will be prepared with the event name (Written matters will be finalized by the in charge) mentioned and fixed properly at the center of the back drop.																																															
E	Side Wings	6 no. of side wings with a size of (9' X 4') made of flex sheets fitted on a wooden framework with artistic 3D design and properly fixed on both sides of the stage.																																															
F	Step	Fabricated step will be erected both side of the stage. A minimum 8' width space will be separated by the brass pole & chains for reaching to the stage. The entire step will also be covered with the same unitex carpets. Minimum 50 nos. of live flower plant pots with maximum height of 2 ft. (including pot) will be kept on the steps.																																															
G	Barricading	3' height fabricated barricade will be made around the stage for the entry of VIPs.																																															
I	Furniture	25 no. of VVIP Chairs/steel sofa with white towels, 5 no. of Center Tables, Tea Poi, Table Cloth, 12 no. Good quality borosil glasses with covers, Plastic name plates – 12 no. 2 no. of Flower vase with live flower sticks, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2'.6" height) with inaugural materials etc. will be provided on the meeting days.																																															
J	Light & Sound	<div>Specification for light:<table><tr><td>i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62</td><td>25 nos.</td></tr><tr><td>ii) Galileo Scanner-1200 wt(SGM)</td><td>4 nos.</td></tr><tr><td>iii) Multitwenty- 2K</td><td>6 nos.</td></tr><tr><td>iv) Multiten- 1K</td><td>4 nos.</td></tr><tr><td>v) Jumbo Smoke Machine</td><td>2 nos.</td></tr><tr><td>vi) Jumbo Strobe Light</td><td>2 nos.</td></tr><tr><td>vii) 1 Colour Laser</td><td>2 nos.</td></tr><tr><td>viii) Moving Head(SGM)</td><td>2 nos.</td></tr><tr><td>ix) Led Par</td><td>10 nos.</td></tr><tr><td>x) Halogen 1kw</td><td>10 nos.</td></tr></table></div> <div>Specification for sound:<table><tr><td>i) Bass Bin</td><td>2 nos.</td></tr><tr><td>ii) High range top box (pee-vay/JBL, 400wt.)</td><td>4 nos.</td></tr><tr><td>iii) High range frequency box (Pee-vay/JBL)</td><td>4 nos.</td></tr><tr><td>iv) HF box</td><td>4 nos.</td></tr><tr><td>v) Cordless Micro Phone</td><td>2 nos.</td></tr><tr><td>vi) Cord Micro Phone</td><td>6 nos.</td></tr><tr><td>vii) 24 channel Mixture</td><td>1 nos.</td></tr><tr><td>viii) High wattage amplifier</td><td>4 nos.</td></tr><tr><td>ix) Effect processor</td><td>1 no.</td></tr><tr><td>x) 3 kw stabilizer</td><td>3 nos.</td></tr><tr><td>xi) DVD Player</td><td>1 no.</td></tr><tr><td>xii) Stereo Deck</td><td>1 no.</td></tr><tr><td>xiii) Meeting Microphone (Anti</td><td>2 nos.</td></tr></table></div>		i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62	25 nos.	ii) Galileo Scanner-1200 wt(SGM)	4 nos.	iii) Multitwenty- 2K	6 nos.	iv) Multiten- 1K	4 nos.	v) Jumbo Smoke Machine	2 nos.	vi) Jumbo Strobe Light	2 nos.	vii) 1 Colour Laser	2 nos.	viii) Moving Head(SGM)	2 nos.	ix) Led Par	10 nos.	x) Halogen 1kw	10 nos.	i) Bass Bin	2 nos.	ii) High range top box (pee-vay/JBL, 400wt.)	4 nos.	iii) High range frequency box (Pee-vay/JBL)	4 nos.	iv) HF box	4 nos.	v) Cordless Micro Phone	2 nos.	vi) Cord Micro Phone	6 nos.	vii) 24 channel Mixture	1 nos.	viii) High wattage amplifier	4 nos.	ix) Effect processor	1 no.	x) 3 kw stabilizer	3 nos.	xi) DVD Player	1 no.	xii) Stereo Deck	1 no.	xiii) Meeting Microphone (Anti	2 nos.
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		feedback microphone)		
		xiv) Standing Box Audience capturing	4 nos.	
		xv) Stage Monitor Box	4 nos.	
		xvi) Singer Micro Phone	2 nos.	
K	Green Room	Superstructure with bamboo, Ballha & Traplin cover for Two green rooms shall be made on both side/back side of the stage having good arrangements for sitting and with provision of a mirror in each green room with.		
L	Overall supervision	Cleaning, Sweeping & keeping ready of all equipments on stage before commencing of Cultural events on all the cultural nights is the complete responsibility of the contractor.		

F. SITTING ARRANGEMENT IN FRONT OF THE STAGE

The minimum distance of 15 feet from stage to auditorium will be maintained. The bidder has to be quoted as a **package** against the detail specifications given below:

Chair	Six hundred (600) no. of plastic moulded chairs, 12 no. of steel double sofa with white cover, 4 single sofa with white cover, 6 numbers of tea poy with white cover
Barricading	Three feet (3') height fabricated barricade will be made in the two sides of audience sitting area.
Matting	Green net matting in sitting area.

G. GROUND ELECTRIFICATION

The below mentioned items are taken as a **PACKAGE** which shall be supplied by the bidder for Pallishree Mela. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments.

- Main Switch Board/Panel Board up to 250 KW electric load with cabling & wiring.
- Adequate speakers shall be fitted in the exhibition premises for surround Sound
- 40 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- 35 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- 15 no. of white Halogen light along with wiring /fitting poles.
- 10 no. of flood lights shall be fitted in and around back side of the stalls for security purpose.
- 150 no. Globe lights/ Garden Lights with stand (3' height) with wiring.
- 200 no. Appliqué hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibition premises/closed to the premises.
- 20,000 Tuni running lights will be fitted at the required places.

H. TEMPORARY TOILET FOR VISITORS:

Four numbers of (2 for male & 2 for female) Temporary urinals & toilets should be installed with all sanitary fittings in the mela ground along with water facilities & wash basin for the participant and visitors. The quality of these toilets should be good, as there is a huge turnover of visitors to this Pallishree Mela.

I. GENERATORS:

Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 82.5 KVA.

FOOD COURT

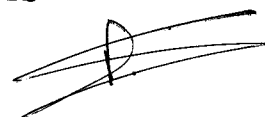
The below mentioned items for erection of a)- Food stall & Kitchen shed and b)- Dining area management for Food Court are taken as a **PACKAGE**, which shall be supplied by the bidder for Pallishree Mela.

- **Food Stall & kitchen shed:** Minimum 10 food stall will be erected as per the following specification.

Sr.	Particulars	Specifications
1	Structure	a. Food Stall: Bamboo (3 to 6 inch) & cloth (<i>with Anti fire chemical Treatment</i>) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing. b. Kitchen shed : Bamboo and balla structure, tin roofing and tin walling of size 10' x 10' each to be erected in the back side of the food stall.
2	Flooring	Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <i>G.I. Sheets (22 Gage corrugated sheet)</i> . The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks, if required. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	T5 Light – 3 no. (2 number of light should be connected with generator) & a on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.
8	Numbering of Stall	All stalls should be numbered with vinyl with sunboard.
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.
10	Water	Water line connection to each kitchen shed with sink fixing

- **Dining area:**

Sr.	Particulars	Specifications
1	Size	The size of the dining area will be of 60' x 100'
2	Flooring	Green net carpet
3	Furniture	Twenty (20) numbers of round table with frill and cover, hundred (100) numbers of banquet chair with white cover,
4	Barricading	Decorative Bamboo truss barricading of 3' height with green colour painting to be erected around the dining area with entry and exit passage.
5	Dustbin	Sufficient (a minimum of 10 numbers big size) dustbin to be provided in dining area.



MISCELLANEOUS ITEMS:

Besides works from item No.1 to No.14 following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

S. N	Items	Qty. required
1	Bed Set (Bed & Pillow with Cover)	300 pcs.
2	Durpy (15' X 15')	50 pcs.
3	Printing & Installation of Star Flex Sheet with batten frame	11000 sqr ft
4	Stage background in black cloth masking	2500 sqr ft.
5	Net Carpeting	4000 sqr ft.
6	Dustbin- 3 ft height	50 pcs.
7	Decorative Flower / Plant Pot	150 pcs.
8	Syntax tank (2000 liter capacity each tank with 3' height stand)	2 pcs.
9	Soundless pedestal fan	8 pcs.

Terms & Conditions for Hoarding

- Hoardings will be fixed at the prime places specified by DSMS-OLM for 15 days.
- Hoardings should be well placed at the location mentioned and clearly viewed.
- The Bidders will quote the price for fixing of the hoardings along with flex sheet printing Charges.
- All the Hoardings are of the size "15ft X 10 ft" (3nos) and "8ft X 4ft" (7 nos).
- The Bidders are requested to quote the price per Hoarding of the above specified size along with it's fixing charges.

The List of the places where the Hoardings will be placed

- Entrance to Rourkela, Near panposh (15ft X 10 ft)
- Rourkela Township (Aambagan) (15ft X 10 ft)
- Civil Township (15ft X 10 ft)
- Bisra chowk, Sector-2 Bus Stand, Chhend Chowk, DAV college Chowk, Railway Station, Uditnagar chowk, Koel Nagar entrance. (8ft X 4ft)

TERMS & CONDITIONS FOR PRINTING

1. The text of the materials will be provided by DSMS/DMMU-OLM well in advance of the exhibition. It is the responsibility of the firm that the print materials without any mistake should be provided in time as per the specification.
2. The tenderers have to offer the price for all items or else the tender paper will not be considered.
3. The rate offered by the firm shall be including of all taxes and duties.

Details specification:

1. Identity Card with cover and neck cord (500 – 1000 pcs. per exhibition)
 - a) Size : 5.5 CM X 9 CM
 - b) Printing : Offset Printing, Both Side
 - c) Colour : **Multi colour**
 - d) Paper : Art Paper Board, 220 GSM
 - e) Accessories : Plastic pouch and Clip type Neck Cord
2. Invitation Card (200-500 pcs. per exhibition)
 - a) Size : 35 CM X 27 CM (Double-folded)

Accepted by the Bidder (Signature of bidder with seal)

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- b) Printing : Offset Printing
 - c) Colour : **Multi colour**
 - d) Paper : 220 GSM Glossy sheet (Imported)
 - e) Envelop : Fit to card, **Bi colour** printing
3. **Brochures : (500- 2000 pcs. per exhibition)**
- a) Size : 42 CM X 27 CM (Double folded)
 - b) Printing : Offset, Both side Printing
 - c) Colour : **Multi Colour Printing**
 - d) Paper : 220 GSM Glossy sheet (Imported)
4. **Posters: (1000-2000 pcs. per exhibition)**
- a) Size : 44 CM X 56 CM
 - b) Printing : Offset Printing
 - c) Colour : **Multi Colour**
 - d) Paper : 130 GSM Glossy
5. **Certificate (300-1000 pcs. per exhibition)**
- a) Size : A4
 - b) Printing : Offset Printing
 - c) Colour : **Multi Colour**
 - d) Paper : 300 GSM Art Paper Board
6. **Leaflets (500-2000 pcs. per exhibition)**
- a) Size : A 4
 - b) Printing : Both side
 - c) Colour : Multi Colour
 - d) Paper : 130 GSM

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DSMS/DMMU-OLM, Sundargarh. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

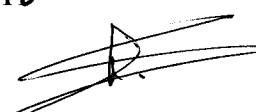
Signature of the Bidder with seal

Place:

Date :

Accepted by the Bidder (Signature of bidder with seal)

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Panchayati Raj Department
Government of Odisha

TENDER PAPER

(Tentage & Allied works, Hoarding and Printing
Materials)

For

National Level

Pallishree Mela-2016

29th Sept. 2016 to 7th October, 2016

Exhibition Ground, Near Bhanja Bhawan, Sector-5, Rourkela

Organized by

District Administration, Sundargarh in Association
with ORMAS/OLM

District Supply & Marketing Society, Sundargarh

District Supply and Marketing Society, Sundargarh

O/o DRDA, Sundargarh-770001

Phone No:-06622-275372

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Quotation for Tentage work & Allied Activities of National Level "Pallishree Mela"
at Exhibition Ground, Near Bhanja Bhawan, Sec-5, Rourkela from 29th Sept. 2016 -7th October 2016
(The date for submission of duly filled in tender document by 15/09/2016 (upto 11.00AM and opening at 1.00 PM, DRDA, Sundargarh)

To

The CE, DSMS,
DRDA, Sundargarh

Sir,

I / We do hereby submit item wise quotation below for Tentage & allied works for National Level Pallishree Mela 2016 at Exhibition Ground, Near Bhanja Bhawan, Sec-5, Rourkela scheduled to be conducted during October 2016.

Sr	Item	Category	Unit	Cost per unit	Required Qty. in units	Total Amount [in Rs.]
A	Erection of stall		Per Stall		200 stall	
B	Coordination Cell -Cum-VIP Lounge with 2 nos good quality AC		Per package		1	
C	Gates		Per Gate		2 Nos	
D	Decorative Wall		Per Sq. Ft.		4000 sq ft.	
E	Stage		Per package		1	
F	Sitting arrangement in front of the stage	Single package	Per package		1	
G	Ground Electrification	Single package	Per package		1	
H	Temporary Toilet for visitors		Per urinal		4urinals	
I	Generators	Single package	Per package		1	
J	Food Court	Single package	Per package		1	
K	Miscellaneous items:					
1	Bed Set (Bed & Pillow with Cover)		Per set		300 pcs.	
2	Durri (15' X 15')		Per Piece		50 pcs.	
3	Printing & Installation of Star Flex Sheet with batten frame		Per Sq. Ft.		11000 sq ft	
4	Stage background in black cloth masking		Per Sq. Ft.		2500 sq ft.	
5	Net Carpeting		Per Sq. Ft.		4000 sq ft.	
6	Dustbin- 3 ft height		Per Piece		50 pcs.	
7	Decorative Flower / Plant Pot		Per Piece		150 pcs.	
8	Syntex tank (2000 liter capacity each tank with 3' height stand)		Per tank		2 pcs.	
9	Soundless pedestal fan		Per Piece		8 pcs.	
10	Installation of Hoarding and flex printing (a) 15ft X 10ft (3nos) (b) 8ft X 4 ft (10 nos)		Per Sq ft		3 nos 7 nos	
1	ID card with cover & neck cord		500 pcs		500 pcs	
1	Invitation card		400 pcs		400 pcs	
	Certificate		500 pcs		500 pcs	
	Poster		200 pcs		200 pcs	
Total						

Signature of the Bidder
With Seal

pg. 02/02

