

DISTRICT ADMINISTRATION, PURI

Office of Zilla Parishad, Harihar Chhak, Katcheri Road, Puri
Odisha, Pin- 752001

No. 1249

Date: 08/05/23

TENDER CALL NOTICE

FOR SUPPLY OF PRINTING MATERIALS FOR NATIONAL LEVEL PALLISHREE MELA -2023

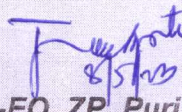
Zilla Parishad invites sealed bids from reputed, registered / sole proprietor Suppliers/ Firms for Supply of Printing Materials for National Level Pallishree Mela-2023. Bidders fulfilling the prescribed eligibility criteria of the tender can access and download the complete Tender Document and other details from www.puri.nic.in/ www.ormas.org.in
The bid calendars under the end to end process are:

Sl.	List of Key Events	Critical Dates
1.	Date of Issue of Tender Call Notice	08-05-2023
2.	Last Date for Submission of Bid	30-05-2023, 5.00 PM
3.	Date of Pre Bid Meeting	17-05-2023, 11.30 AM
4.	Date of Opening of Technical Bid & Financial Bid	31-05-2023, 11.30 AM

The bid complete in all respects must reach the undersigned by **Speed Post/ Registered Post/Drop in the Tender Box** only latest by **30-05-2023, 5.00 PM** in a sealed envelope clearly mentioning on the top of it **"For supply of Printing Materials for National Level Palishree Mela-2023"**

The Bid processing fee Rs. 500/- + GST 18% = Rs. 590/- in shape of Banker's Cheque / DD in favour of Chief Executive , DSMS, Puri drawn in any scheduled commercial; bank payable at Puri.

The proposals received beyond the last date and time will be rejected. The authority reserves the right to reject any/ all proposals without assigning any reason thereof.


CDO-cum-EO, ZP, Puri

CC: To the Notice Board of Zilla Parishad, Puri and webhosting of the same in district and ORMAS website for wide publicity.

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TENDER DOCUMENT

FOR

Printing Work

For

THE NATIONAL LEVEL PALLISHREE MELA 2023

At

Bholanath Vidyapitha School Ground PURI
(From 19th to 28th June)

Organized by

ORMAS, PURI

Office of ZILLA PARISHAD, PURI, Kacheri Road
Odisha, Pin-752001

DETAILS ON TENDER PAPER, EMD, PRINTING WORKS OF NATIONAL LEVEL PALLISHREE MELA 2023
AT PURI

A) TENDER PROCESSING COST : **Rs. 500/-** (Rupees Two Hundred) only in shape of Demand Draft /Pay order from any nationalized bank in favour of Chief Executive, DSMS, PURI payable at PURI.

To be filled in by the bidder.

Paper Cost Demand Draft / Pay Order No. Dated/...../ 2023
(DD/PO to be attached with the Tender Paper)

B) AVAILABILITY OF TENDER PAPER: www.puri.nic.in & www.ormas.org.in

C) E.M.D (Refundable) : **Rs. 1,000/-** (Rupees One Thousand) only in shape of Demand Draft /Pay order in favour of DSMS, PURI payable at PURI

To be filled in by the bidder.

Demand Draft / Pay Order No. Dated/...../ 2023
(DD/PO to be attached with the Tender Paper)

D) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s
.....

Signature of the bidder

E) LAST DATE & TIME FOR RECEIPT OF TENDER : **30/05/2023 latest by 5.00 PM.**

F) DATE & TIME OF OPENING OF TENDERS : **31/05/2023 at 11.30 AM at ZILLA PARISHAD, PURI.**

G) ADDRESS FOR SUBMISSION OF TENDER PAPER

Speed Post/Regd. Post/Tender Box of ORMAS, Puri
O/O ZILLA PARISHAD, PURI,
Kacheri Road, Odisha, Pin-752001

H) Exhibition Period:

The National Level Pallishree Mela-2023 at Bholanath Vidyapitha Ground near Gundicha Temple PURI from 19th to 28th June during Ratha Yatra.

J) TERMS & CONDITIONS

1. The text of the materials will be provided by ORMAS, PURI well in advance of the exhibition. It is the responsibility of the firm that the print materials without any mistake should be provided in time as per the specification.
2. Sanctions of any advance will not be allowed. The payment will be made on completion of the event and submission of proper bills.
3. The gross approved price would be including GST. The GST-TDS as per law will be deducted from the bill amount and deposited with the concerned authority.
4. The offered price by the firm shall be including of all taxes and duties. But, the bidder should submit the bill showing the net value (+) Add: the GST as applicable as on date.
5. Payment will be made on completion of the event and satisfactory performance of the vender.
6. The bidders are required to deposit an earnest money deposit of **Rs. 1,000/-** (Rupees One Thousand) only & tender processing cost of **Rs. 500/-** (Rupees Five Hundred) only in shape of Demand Draft /Pay order in favour of DSMS, PURI payable at PURI. The E.M.D. amount of the successful bidder will be kept with DSMS till the completion of the exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.
7. The tenderers should have the experience for execution of similar nature of works during last 3 financial years.
8. The tenderers have to offer the price for all items or else the tender paper will not be considered.
9. The rate offered by the firm should be valid for 12 months w.e.f. finalization of the tender.
10. The tenderer should not be black listed by any organization/ department/ office.
11. The parties/ tenderer who will qualify the eligible bid, in those case only the Financial Bid will be opened.

K) Details specification of items :

1. Identity Card with cover and neck cord (500 – 700 pcs.) a) Size : 5.5 CM X 9 CM b) Printing : Offset Printing, Both Side c) Colour : Multi colour d) Paper : Art Paper Board, 220 GSM e) Accessories : Plastic pouch and Clip type Neck Cord	2. Invitation Card (200-500 pcs.) a) Size : 35 CM X 27 CM (Double-folded) b) Printing : Offset Printing c) Colour : Multi colour d) Paper : 220 GSM Glossy sheet (Imported) e) Envelop : Fit to card, Bi colour printing
3. Certificat (350 pcs.) a) Size : A4 b) Printing : Offset Printing c) Colour : Multi Colour d) Paper : 300 GSM Art Paper Board	4. Latter Pad (100 pcs.) a) Size : A4 b) Printing : Offset Printing c) Colour : Multi Colour d) Paper : 70 GSM Copier Paper
5. Flex Printing a) Colour : Multi Colour	6. Sun Board a. Printing : Eco Solvent Vinyl Printing b. Colour : Multy color c. Board : Pasted of 4mm Sun Board

L) While submitting the tender, the tenderers should submit the followings documents :

- i. Copy of work orders/ experience certificate for similar nature of works for last 3 years.
- ii. Sample of the paper to be used, should be submitted along with the tender paper.
- iii. Authentic proof of own printing firm.
- iv. EMD of **Rs. 1,000/-** (Rupees One Thousand) only in shape of Demand Draft /Pay order in favour of DSMS, PURI payable at PURI.
- v. Tender Processing Cost of **Rs. 500/-** (Rupees Five Hundred) only in shape of Demand Draft /Pay order in favour of DSMS, PURI payable at PURI.
- vi. Registration certificate of the firm and copy of the last year GST.
- vii. Copy of PAN card in the name of firm/proprietor
- viii. Self-declaration in letter head that, the tenderer have not been black listed by any organization/ department/ Agency/ office.
- ix. Self-declaration in letter head to the effect that the tenderer is not related with any staff of this office/ organization in any way.

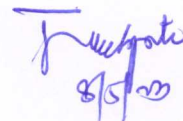
DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, PURI. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:

Date :



M) Quotation for different item for Printing works of Regional SARAS Mela 2023, PURI

(Last date for submission of tender form is 30/05/2023, 5.00 PM)

To

The CDO-cum-EO
ZILLA PARISHAD, PURI

Sir,

I / We do hereby submit item wise quotation below for printing works of Pallishree Mela to be organized by ORMAS from 19th to 28th June 2023:

S. N	Particulars	Quoted Rate (In Rs.) for			
		300 Pcs.	500 Pcs.	700 Pcs.	1000 Pcs.
1	Identity Card with cover and neck cord				
2	Invitation Card				
3	Certificate				
4	Letter Pad				
Total					

S. N	Particulars	Quoted Rate (In Rs.)
1	Flex Printing per sqft.	
2	Flex Printing with wooden batten framing per sqft.	
3	Flex Printing with iron bar framing per sqft.	

S. N	Particulars	Quoted Rate (In Rs.)
1	Sun Board per sqft.	

Grand total amount of Rs. _____ including GST.

Signature with seal of the Tenderer

Accepted by the Bidder (Signature of bidder)