

EXPRESSION OF INTEREST

**Empanelment of Agencies/ Industries for Implementation of New Age &
Emerging Trade Skilling program in RTD model under ORMAS**



**Odisha Rural Development and Marketing Society
Panchayati Raj and Drinking Water Department**

**SIRD& PR Campus, Unit -VIII, Bhubaneswar, Odisha-751012
Tel#0674-2565870/71,E-mail:ormashq@gmail.com,URL:www.ormas.org**

March 2025



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
Odisha Rural Development & Marketing Society
creating competence and values in rural Odisha
Panchayati Raj & Drinking Water Department, Government of Odisha

ORMAS

SIRD & PR Campus
Unit-VIII, Bhubaneswar
Odisha-751012, India
Tel: 0674-2565870/71
Email: ormasdq@gmail.com
Website: www.ormas.org

EOI No 741 / Date 7/3/2025

Expression of Interest (EOI)

Empanelment of Agencies/ Industries for Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS

Sealed responses are invited by ORMAS (Odisha Rural Development & Marketing Society), PR & DW Department, Government of Odisha from interested agencies for Empanelment of Agencies/ Industries for Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS through an EOI. The detailed information may be downloaded from the website www.ormas.org/, panchayat.odisha.gov.in along with terms & conditions of the EOI. The proposal calendar under the end-to-end process are:

Date of Issue of EOI	Pre-Proposal Conference Meeting	Last Date for Submission of Proposal	Date of Opening of Technical Proposal	Eoi processing fee including GST in Rs.
08.03.2025	18.03.2025 at 11.30 AM	28.03.2025 By 11 AM	28.03.2025 at 12 Noon	5000/- including GST

Interested applicant may submit their proposal in the prescribed format mentioning above-mentioned caption on the cover of the envelope to the office of the Chief Executive Officer, ORMAS, SIRD Campus, Unit- 8, Bhubaneswar- 751012 through Speed Post/ Post/ Courier/ Tender Box latest by **28.03.2025 by 11 AM**. The proposal shall be opened on the same date at **12 Noon**. Authority reserves the right to accept or reject any tender, and to cancel the tendering process and reject all proposals, at any time prior to the award of tender, without assigning reason thereof.


Chief Executive Officer
ORMAS

Memo No. 742

Date: 7/3/2025

1. Copy to e-Governance Cell, PR&DW Department, Government of Odisha for publication in the website of the Department for wide publicity.
2. Copy to Project Executive, Admin Cell, ORMAS for publication in the Website and Notice Board of ORMAS without delay for wide publicity.


Chief Executive Officer
ORMAS

1. Disclaimer

- 1.1. This EOI is neither an agreement nor an offer by ORMAS to prospective applicants or any third party. The purpose of this EOI is to provide interested parties with information to facilitate their participation in the EOI process.
- 1.2. This EOI includes statements, which reflect various assumptions and assessments arrived at by ORMAS. Such assumptions, assessments and statements do not purport to contain all the information that a party may require. This EOI may not be appropriate for all persons, and it is not possible for ORMAS to consider the particular needs of each concerned who reads or uses this EOI document. The assumptions, assessments, statements and information contained in this EOI document may not be complete, accurate, adequate or correct. Each applicant must, therefore conduct its own investigations and analysis and should verify the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.
- 1.3. Information provided in this EOI is on a wide range of matters, some of which may depend upon interpretation of law. The information provided is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. ORMAS accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.
- 1.4. ORMAS, its employees and their consultants make no representation or warranty and shall have no liability to any person including any applicant under any law, statute, rules or regulations, the law of contract, tort, principles of restitution or unjust enrichment or otherwise for any loss, damage, cost or expense which may arise from or be incurred or suffered in connection with this EOI, or any matter deemed to form part of this EOI, or arising in any way in relation to this EOI process.
- 1.5. Neither ORMAS nor their employees or their consultants make any representation or warranty as to the accuracy, reliability or completeness of the information in this EOI. ORMAS also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any applicant upon the statements contained in this EOI. The applicant should confirm that the EOI document downloaded by them is complete in all respects, including all annexures and attachments, if any. In the event the document or any part thereof is missing, the applicant may contact the nodal officer of ORMAS for this EOI process.
- 1.6. No extension of time shall be granted to any applicant for submission of its EOI on the ground that the applicant did not obtain the complete set of the EOI document. ORMAS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the statements, information, assessment or assumptions contained in the EOI documents at any time during the EOI process.

- 1.7. All such changes shall be uploaded on the website of ORMAS www.ormas.org. However, there shall be no further newspaper advertisement with respect to the EOI process. Hence applicants should regularly visit the above-mentioned website and keep themselves updated on the EOI process and any communication made in relation to the EOI process. The applicants or any third party may not object to such changes / modifications / additions / alterations explicitly or implicitly.
- 1.8. ORMAS reserves the right in its sole discretion, without any obligation or liability whatsoever, to accept or reject any or all of the EOI responses at any stage of the EOI process without assigning any reasons. Further ORMAS reserves the right to annul the EOI process and / or to reject any or all EOI responses at any stage prior to the issue of the EOI without thereby incurring any liability to the affected applicants or any obligation to inform the affected applicants of the grounds for ORMAS's action. The decision of ORMAS shall be final and binding in this regard.
- 1.9. Applicants shall not make any public announcements with respect to the EOI process or the EOI document. Public announcements, if any, are to be made with respect to the EOI process or this EOI shall be made exclusively by ORMAS. Any breach by an applicant in this regard shall be deemed to be in non-compliance with the terms and conditions of this EOI and shall render the EOI response liable for rejection.
- 1.10. The applicant shall bear all its costs associated with or relating to the preparation and submission of its EOI response including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by ORMAS, attending the "meeting with interested agencies" & site visit or any other costs incurred in connection with or relating to its EOI response. All such costs and expenses will remain with the applicant and ORMAS shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by any applicant in preparation or submission of its EOI response, regardless of the conduct or outcome of the EOI process.
- 1.11. By responding to the EOI, the applicant shall be deemed to have confirmed that it has fully satisfied and understood the terms and conditions of the EOI. The applicant hereby expressly waives any and all claims in respect thereof.

2. Definitions and Interpretations

The words and expressions beginning with capital letters and defined in this document shall, unless repugnant to the context, have the meaning ascribed thereto herein.

- 2.1. **"Applicant" / "applicant" / "Agency"** shall be a (i) The Indian Companies Act 1956 or 2013, or (ii) a LLP firm registered under Limited Liability Partnership Act, 2008 or (iii) a registered partnership firm registered under the provisions of Indian Partnership Act, 1932 (iv) Trust registered under the Indian Trust Act (v) Indian Societies registration act.
- 2.2. **"Authority"** shall mean the ORMAS or its authorized representatives who have invited EOI responses from competent and interested parties.
- 2.3. **"Authorized Signatory"** means the designated person of the applicant Agency authorized to represent the Agency in all matters pertaining to its EOI response. The designated person should hold the authorization from the board of directors of the applicant company / trust / society duly authorizing him/ her to perform all tasks including but not limited to sign and submit the EOI response to participate in all stages of the EOI Process, to conduct correspondence for and on behalf of the Agency, and to execute any document required to give effect to the outcome of the EOI Process;
- 2.4. **"EOI document" or "EOI"** means the documents issued by ORMAS and shall include any modifications, amendments/corrigendum alterations or clarification thereto.
- 2.5. **"EOI due date"** shall mean the last date and time for submission of EOI responses, as mentioned in the EOI Schedule hereof;
- 2.6. **"EOI Evaluation Committee"** shall mean the committee of officers of ORMAS may be selected/ nominated by the competent authority of ORMAS.
- 2.7. **"EOI process"** shall mean the process governing the submission and evaluation of the EOI responses as set out in of this EOI;
- 2.8. **"EOI response"** shall mean the documents submitted by an applicant pursuant to this EOI, including any additional information/ clarifications required/ sought by ORMAS.
- 2.9. **"EOI Validity Period"** shall mean a period of 120 (one hundred and twenty) days from the EOI due date or such extended period as may be proposed by ORMAS to the applicants;

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3. Datasheet

Sl. No.	Particular	Details
1.	Name of the Client	Odisha Rural Development & Marketing Society (ORMAS), Panchayati Raj & DW Department, Govt. Of Odisha
2.	Name of EOI	For Empanelment of Agencies/ Industries for Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS
3.	Mode of Invitation process	Manual Invitation
4.	Date of Issue of EOI	08.03.2025
5.	Deadline for Submission of Pre-Proposal Query through ormashq@gmail.com	16.03.2025 by 5.00 PM
6.	Pre-Proposal Conference Meeting	18.03.2025 at 11.30 AM
7.	Last Date for submission of Proposal	28.03.2025 by 11.00 AM
8.	Date of opening of Technical Proposal	28.03.2025 by 12 Noon.
9.	Expected date for signing of MoU	10.04.2025
10.	Expected Date of Commencement of Assignment	01.05.2025
11.	Document Processing Fee (Non-Refundable)	INR 5,000/- (Rupees Five Thousand only) (including GST) in the form of demand draft drawn in favor of "ORMAS" drawn in any Scheduled Commercial Bank payable at Bhubaneswar. The document Processing Fee shall be submitted along with the Proposal.
12.	Contact Person	1. Shri Nigam Ch. Dash, Dy. CEO, ORMAS Mobile No. 94373 07271 2. Shri Rajesh Sinha, Expert, ORMAS Mobile No. 8984166800
13.	Address for submission of proposal	Chief Executive Officer, Odisha Rural Development & Marketing Society, SIRD & PR Campus, Unit-8, Bhubaneswar, Odisha, Pin Code: 751012 E-mail:- ormashq@gmail.com
14.	Place of Opening of Proposal:	Conference Hall of ORMAS, SIRD & PR Campus, Unit-8, Bhubaneswar
15.	Joint Venture/ Consortium	Not Allowed

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NOTE:

1. Any change to the above schedule shall be notified on the website of ORMAS, PR & DW Department, Government of Odisha www.ormas.org/ www.panchayat.odisha.gov.in. Interested parties are advised to regularly check these websites.
2. ORMAS reserves the right to reject this EOI without assigning any reason thereof.
3. Interested parties are required to furnish requisite details along with all supporting documents like certificates from statutory auditor, copies of client certificates, work order and agreements etc.
4. Each page of the EOI response submitted should be signed by the Authorized Signatory of the Agency

4. Introduction

4.1. EOI issuing Authority:

This EOI is being issued by the ORMAS, PR & DW Department, Government of Odisha for inviting expression of interest from interested/eligible agencies for Empanelment of Agencies/ Industries for Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS through this EOI shall be final and ORMAS reserves the right to reject any or all the applications without assigning any reason whatsoever, and no Agency shall object/protest/demur/challenge the said decision of ORMAS in any manner whatsoever and no solicitation in this regard shall be entertained by ORMAS.

Odisha Rural Development and Marketing Society (ORMAS), an autonomous body under Panchayati Raj and Drinking Water Department, Government of Odisha, was constituted in the year 1991 under Societies Registration Act, 1860.

Odisha Rural Development and Marketing Society (ORMAS), under the Panchayati Raj and Drinking Water Department, Government of Odisha, has been successfully implementing the Skill Development Training programmes for the past decade, including the DDU-GKY a placement-linked skill development programme of MoRD, Govt. of India. Despite sustained efforts, it has been observed a high attrition rate in low-end skill trades. Although unemployed rural youth eagerly participate in these training programs, they often do not continue in their jobs due to limited salary growth, low job importance, and dissatisfaction. Most candidates are placed in industries for low- skilled and semi-skilled work. Further, it is seen that the youths are qualified and have good educational backgrounds, because they do not possess any skills they are unable to get any job in the organized sector. To address this challenge, it is crucial to pre-assess the actual skill requirements of the industry and train candidates with basic educational qualifications accordingly.

- a. As times change and new demands emerge, it becomes crucial to equip the youth of Odisha with the latest skills. This will enable the State to leverage its demographic dividend and fuel its industrial growth effectively.
- b. The advent of automation and ground-breaking technological advancements is poised to bring about a revolution in the nature of work across various industries. Key trends like demographic transitions, Industry 4.0, Web 3.0, and extended reality technology will introduce vast possibilities, permanently reshaping the world of work. As a result, significant transformations in the

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workplace are anticipated.

- c. Considering these developments, it is crucial to comprehend and embrace these evolving trends, acknowledging their inevitability. It is required to develop

appropriate schemes & training that align with the changing landscape of work. Equally important is the identification of the necessary skill mix required for individuals to thrive in their careers and personal lives, considering the evolving demands of the labor market.

ORMAS is launching a new scheme under its State Scheme to enhance the relevance of existing skill development programs by engaging the Sector Skill Councils, Employers & Industries. The scheme will work towards addressing the scarcity of skilled human resources in emerging trades by offering high-quality training, fostering industry linkages, and enhancing employability skills

5. Scope of Work

5.1. Objectives of this Expression of Interest (EOI)

The objective of this EOI is to solicit applications from the eligible (qualifying eligibility norms as per this EOI) for Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS.

5.2. The scope of work includes but is not limited to the following:

- a. To provide training in new-age technologies such as in Automation, EV, Cloud Computing, AI, IoT, 5G Technology, and Green jobs) and various emerging trades to meet market demand.
- b. To foster effective industry collaboration to enhance training quality and outcomes.
- c. Developing a skilled workforce in high-end and new technologies creates a ripple effect of job creation and career progression within rural communities.
- d. To provide better Job opportunities & career progression.

• Target Beneficiaries:

- a. The scheme will be open for rural youth interested for skilling and possessing the required qualifications as prescribed in the specific Job Role within the age group of 18 to 35 years across the State.
- b. Special focus on the mobilization of candidates will be from the migrant-prone districts.
- c. The youth from the distress section of society.

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- **Geographical Coverage:**

a. The scheme may be implemented across the State covering all 30 districts.

- **Duration of the Scheme:**

The scheme will be implemented for 5 years i.e., FY 2024-25 to 2028-29 as a State Sector Scheme under the State Plan Budget "Implementation Support to ORMAS".

- **Uniqueness of the Proposed New Age and Emerging Trade skilling programme:**

- a. The main focus of the skill training is placement in the emerging sector and trade.
- b. The training will be imparted in RTD (Recruit, Train and Deploy) model to provide assured job for the suitable candidates upfront of the training programme.
- c. Mobilisation and selection of the candidates at the grass root level jointly with the industry partners as per need of the industry.
- d. Implementation of the scheme through Sector Skill Council (SSC), Industry Partners/Recruiting Agency (Overseas Placement).
- e. The choice of the candidate will be given preference for suitable trade and job role.
- f. There will be a dedicated portal to be developed for online monitoring and progress of the training, placement and tracking of placed candidates.
- g. There will be a robust monitoring mechanism at State, District, and Third Party Agency for placement verification and impact assessment.

- **Proposed training models by ORMAS:**

To fulfil the objective, ORMAS has proposed three type of Skill Training models with Training & Placement in RTD model: i.e. (1) SSC Led (2) Industry/Direct Employer Led (3) Recruiting Agency in RTD projects:

"Project is having the provision of recruiting the candidates and providing the offer letters upfront and then provide Industry relevant training before actually deploying the candidates at their work location".

The offer letters to be issued up front will be conditional offer letters and will be formalized subject to passing of the final assessment and completion of other formalities by the candidate.

- **Model 1: Sector Skill Council Led in RTD model:**

Under this model, the Sector Skill Council will set up the training center by itself or they can impart training through its empanelled Training Centers/Industrial Partners.

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- a. The SSC shall submit their proposal along the assured job requirement in the sectors & trade specific with Letter of Intent (LoI) from the specific industry which will be verified and approved by ORMAS. The SSC through the Industry Partner shall place the requirement before ORMAS and upon approval, the SSC may be assigned the training target & other processes.
- b. The SSC through the Industry shall also need to ensure the conditional/provisional offer letters for the candidates which will ensure the job placement to the candidates.
- c. The training will be carried out in the affiliated TC in Odisha or outside Odisha along with provision at the Industry to be placed as part of the on-the-job training (OJT).

• **Salient features:**

- a. Candidates are selected, provided an offer letter, and then industry relevant training will be provided.
- b. Industries have the flexibility to select the course to be offered [preferably National Skills Qualification Framework (NSQF) aligned with exceptions allowed on case-to-case basis].
- c. Assessment and Certification (A & C) by the Sector Skill Council recognized by National Council for Vocational Education and Training (NCVET).
- d. The SSC & the industry have the flexibility to mobilize, screen, train, and place candidates as per their own requirements.
- e. Training costs to be borne by the Government as per the Common Cost Norms (CCN) and in some cases the cost may be decided based on the special features of the trade. The same to be approved by the Committee under ORMAS after due scrutiny of the proposal.
- f. Empanelment will be done round the year based on the requirement of the Industries received from the SSC through EoI.

• **Commitment expected from the SSC & Employer:**

- a. Standard Training Infrastructure for training as per the requirement of the Job Role.
- b. Assessment and certification (A&C) from SSC, NCVET recognized ABs.
- c. Minimum placement of atleast 70% candidates from each batch for the period of **6 months**.
- d. Placement of trained candidates needs to be done as per the LoI from the industry submitted during approval. **There will be no 3rd party placement is accepted.**

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- e. Candidates should be paid minimum skilled manpower wages as specified for skilled workers from time to time by the State where placement is being provided.

• Model 2: Industry/Direct Employer in RTD model:

- a. The underlying objective is to provide skill training which meets the specific job requirements of industries/organizations having demand for skilled manpower for their business operations.
- b. ORMAS through this special initiative intends to provide such training to the candidates' which will open up avenues for their employment in India or Overseas.
- c. Further in case any empaneled and recognized by Ministry of External Affairs (MEA) Recruiting Agents (RA) are also be eligible to apply for overseas placement under this model.

The primary objective of this RTD initiative is to build a skilled workforce tailored to the specific needs of various industries.

• Salient features:

- a. Industry partners, Company, and organizations will collaborate directly with ORMAS to develop a workforce suited to their domain requirements.
- b. This industry-focused scheme will reduce training and hiring costs for business, as these expenses are covered by the Government under the project.
- c. Establishing training centers within industry-owned premises is preferred, allowing industries to leverage their existing infrastructure flexibly.
- d. Industries can undertake training through its subsidiary or sister concerned Agency providing LoI/Agreement.
- e. Industries can design and propose skilling courses, including curriculum and duration in consultation with SSCs or other Government recognized awarding bodies for certification.
- f. The Industry/Company may submit the proposals to ORMAS through the EoI process for further scrutiny and empanelment process.
- g. Empanelment will be done round the year based on the application received from the Industry through EoI.
- h. The proposal will be further scrutinize by a scrutiny committee and in case find suitable and able to meet the objective of the program the Industry may be empanelled with ORMAS to take up further training program.

• Commitment expected from the Employer:

- a. Quality Training Infrastructure for providing training as per the requirement of the Job Role.
- b. Assessment and certification (A&C) from SSC, NCVET recognized ABs.
- c. Minimum placement of atleast 70% candidates from each batch for the period of 6 months.

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- d. Placement of trained candidates needs to be done in their own industry/payroll. **There shall be no 3rd party placement is accepted.**
- e. Candidates should be paid minimum skilled manpower wages as specified for skilled workers from time to time by the State where placement is being provided.

• Key features of the RTD model include:

- a. Selection of Industry/Agency through EoI for round the year.
- b. Allowing industries and stakeholders to design and propose skilling courses, including curriculum and duration.
- c. Recognized certifying organizations or Sector Skill Councils (SSCs) can handle assessment and certification.

• Innovation & Good Practices:

The scheme will not only provide training and placement of the educated rural youths, but also it will more focus on soft skills, communication skill, behavioral skill, health and wellness etc. Besides that these are the following other components of the scheme:

- Establishment of Centre of Excellence (CoE): There will be a provision for the set-up of the CoE by the Industry Partner aimed at advancing specific strategic priorities by leveraging specialized expertise, fostering innovation, and promoting best practices. The areas of CoE may be Technology, Manufacturing, Business Processes, etc.
- Parent Counselling Meet
- Career Counseling Meet for Youth
- Alumni meet
- Industry meet and visits of parents
- Skill Icon & participation in skill meets
- Migration Support Centre (MSC)
- Financial Literacy & Financial Management guidance
- Establishment of call center for tracking the candidate
- Dedicated online Monitoring Portal

• Infrastructure and Facilities during training:

- Adequate infrastructure for well-equipped classrooms, labs, and practical training environments, enhances the learning experiences. Proper accommodation, Uniform, Quality food, health and recreational facilities improve overall trainee well-being and focus,

• Soft Skills Development:

- Besides technical skills, soft skills like communication, teamwork, leadership, and problem-solving are essential for a well-rounded workforce. Training programs should integrate soft skills development into the course curriculum to

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help trainees adapt to professional environments and enhance their interpersonal effectiveness.

- **At Worksite/Industry:**

The training partners like SSCs/Industries/RAs should provide training and guidance to the candidates on the work culture of the industry, proper behavior and also guide on the safety measures to be adopted for any hazardous work during the training period along with their regular course curriculum.

- **Placement**

The key feature of the scheme is to **provide a skill based employment to the rural youth so that they can earn for their livelihoods**. The implementing Agency either SSCs/Industry/RA should have the responsibility to provide quality training and follow up with the candidate as well as employer so that the candidate will continue in the job for a longer period. **It is mandatory to ensure placements of the trained youth in the same job role on the trade** he/she has been imparted training and the **placement** should be as per the **terms & conditions mentioned in the LoI** and in the same industry.

- **Domestic Placement:**

- The SSC/Industry should give priority to place the candidate within the State. There are many emerging sector particularly in service sector is growing in the State. Sector like automobile, aviation, mining, construction, electronics, food & beverage, logistics, hospitality etc. are booming in the market. There is a huge gap of skilled manpower. The retention of candidate will be more if they are engaged within the State.

- **National Placement:**

- As per the report of Ministry of Labour and Employment, nine sectors viz. Manufacturing, Construction, Trade, Transport, Education, Health, Accommodation & Restaurants, IT/ BPOs and Financial Services are growing very rapidly. Out of the above sector 39% of jobs in the country are in the manufacturing sector and rest 61% jobs are in service sector.
- Almost all jobs are in the organized sector. So the Industries/company should place the candidates in their own industry with an option of career progression so that the candidates can continue in the job. When the candidate is going for placement nationally the legal formalities like EPF, ESI, Health Insurance, Accidental Insurance etc. should be ensured by the employer.

- **Overseas Placement:**

- There are about 1950 overseas placement agencies called Recruitment Agency (RA) are registered and recognized by Ministry of External Affairs (MEA), GoI.

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- All types of workers required for overseas are routed through these recruitment agencies. All overseas employers/industries are applying through MEA to take manpower through the recruiting Agency. The candidates should have trade tech certificate which is issued by the Government, reflected the level of skill knowledge and accuracy in work in the particular trade. In this case the, the RA will provide necessary skill training to the candidate so that they can get the trade tech certificate.

6. Instruction to Agencies/Applicants:

- 6.1.The EOI documents shall be available on the website of ORMAS, PR & DW Department, Government of Odisha (www.ormas.org). Eols can be accessed by the prospective agencies at the above website and may be downloaded by them.
- 6.2.The EOI responses are to be submitted in one cover bearing the caption **"Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS"**. The name of the Agency as well as the communication address, mobile number and e-mail of Authorized Signatory of the Agency shall be typed on the cover. The cover containing the documents shall be submitted at the office of the ORMAS (address provided in the Data Sheet) on or before the EOI due date. The EOI response should reach the ORMAS on or before the EOI due date either by Courier/ Speed post/ Registered Post only.
- 6.3.The Authorized Signatory of the Agency should be duly authorized by a Power of Attorney authorizing him/her to perform all tasks related to EOI submission, including but not limited to sign and submit the EOI response and to participate in the EOI process on behalf of the Agency. Each page of all documents submitted as part of the EOI Response should be initialed by the Authorized Signatory of the Agency.

6.4. Selection of Agency:

6.4.1. Empanelment of Agency & Project Allocation:

There are three type of Agencies to be empaneled as mentioned below:

- 1. Sector Skill Council Led**
- 2. Industry Led**
- 3. Recruiting Agency (Only for Overseas Placement)**

The selection of Agencies i.e.- SSC (Sector Skill Councils) that are set up as autonomous bodies by NSDC, Industry-led set up by Industries/ Captive Employer and Overseas Recruiting Agency registered and recognized by MEA are eligible to apply through the Expression of Interest (EOI), those who meet the following pre-qualification criteria.

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Similar Project means: Placement linked skill training or RTD model on different trade from State Skill Development Mission / Skill Development Authorities / MSDE/ NSDC / Ministries / State Government.

6.5. Selection criteria for empanelment:

Type A: Sector Skill Council Led

The Sector Skill Council (SSC) participating in this EoI should fulfill the following eligibility criteria:

A. Eligibility Criteria

Sl. No.	Eligibility Criteria	Supporting Documents
1.	The Applicant must be incorporated & registered in India, under the India Companies Act, 1956/2013 /Societies Registration Act/ Trust Act/ LLP / Indian Trust Act and operational in the last 5 years as on March 31, 2024 with having valid GST and PAN number.	<ul style="list-style-type: none"> • Registration/ Incorporation Certificates • GST Registration Certificate • PAN
2.	The applicant organization should be an NSDC Partner or MoRD Partner/ or any other Ministry/ Department/State Government	Project details in the Performa Documentary evidence of NSDC and rating, partnership with MoRD /other Ministries/ Department/State Government.
3.	The applicant organization should have at least 5 years of experience in skill training.	Copy of agreement/work order/ MoUs signed with the client.
4.	The Applicant firm should not have been blacklisted by any State or Central Government department/ Agency or PSUs in India as on date of submission of the proposal.	Self-declaration must be attached.
5.	Applicant must submit the Document Processing Fees of Rs. 5000/- including GST. Document Processing fee is non-refundable.	Document Processing fee must be furnished in shape of DD from any scheduled commercial bank in favor of ORMAS, payable at Bhubaneswar.

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Type B: Industry Led

The Industry participating in this EoI should fulfill the following eligibility criteria:

B. Eligibility Criteria

Sl. No.	Eligibility Criteria	Supporting Documents
1.	The Applicant must be incorporated & registered in India, under the India Companies Act, 1956/2013 /Societies Registration Act/ Trust Act/ LLP / Indian Trust Act and operational in the last 5 years as on March 31, 2024 with having valid GST and PAN number.	<ul style="list-style-type: none"> • Registration/ Incorporation Certificates • GST Registration Certificate • PAN
2.	Industry association - Minimum 50 member organizations.	Membership Certificate: Certificates or formal documentation issued to member organizations.
3.	Industry partner - Average Annual Turnover of Minimum Rs. 20 Crores from training, education, skill development, and other programs conducted in last three financial year ending on 31 st march 2024.	Copy of CA certified financial statement. Provisional certificate shall not be considered.
4.	Should have at least 5 years of experience in skill training or domain specific training.	Copy of MoU/ agreement/work order
5.	The Applicant firm should not have been blacklisted by any State or Central Government department/ Agency or PSUs in India as on date of submission of the proposal.	Self-declaration must be attached.
6.	Applicant must submit the document Processing Fees of Rs. 5000/- including GST. Document Processing fee is non-refundable.	Document Processing fee must be furnished in shape of DD from any scheduled commercial bank in favor of ORMAS, payable at Bhubaneswar.

Type C: Recruiting Agency (Only for Overseas Placement)

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The Recruiting Agency participating in this EoI should fulfill the following eligibility criteria:

C. Eligibility Criteria

Sl. No.	Eligibility Criteria	Supporting Documents
1.	Organization registered as Recruitment Agency under Ministry of External Affairs (RA License) or authorized by MEA to work in International workforce mobility, or A Sending Organizations empaneled under NSDC. Registered office in India	<ul style="list-style-type: none"> • Copy of Recruitment Agency License / Certification of empanelment with MEA • Registration/ Incorporation Certificates • GST Registration Certificate • PAN
2.	Industry association - Minimum 50 member organizations.	Membership Certificate: Certificates or formal documentation issued to member organizations.
3.	More than 200 overseas placements annually in the last 3 years.	Documentary proof of placed candidates of 3 years - MoUs signed with the client and demand/offer letter.
4.	Registered Office in India & Overseas registered office where candidates are placed	Certificates of Registration, Certificate of Incorporation, Registration for GST, and PAN for all offices.
5.	The Applicant firm should not have been blacklisted by any State or Central Government department/ Agency or PSUs in India as on date of submission of the proposal.	Self-declaration must be attached.
6.	Applicant must submit the Document Processing Fees of Rs. 5000/- including GST. Document Processing fee is non-refundable.	Document Processing fee must be furnished in shape of DD from any scheduled commercial bank in favor of ORMAS, payable at Bhubaneswar.

6.1 Empanelment and project allocation to Agencies & Prioritization Indicators

Agencies meeting the specified pre-qualification criteria will be considered for empanelment. However, assignment of project or targets to an empaneled Agency will be subject to a thorough evaluation and approval of the proposal

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by the designated committee. The assessment will be based on the following key factors:

- **Proposed Job Role:** The relevance and demand of the job role in the current industry landscape.
- **Letter of Intent (LoI) from Industry:** Confirmation from industry stakeholders regarding their willingness to engage with the Agency.
- **Proposed Salary for Candidates:** Competitive salary offerings that align with industry standards.
- **Past Training & Placement Records:** Historical performance in training and successful placement of candidates.
- **Training Centre Readiness:** Infrastructure and operational preparedness to deliver quality training.
- **Viability and Availability of Suitable Candidates:** The feasibility of training and placing candidates, assessed in a phased manner.

Priority will be given to applicant organizations that focus on placements in contemporary, emerging, and new-age job roles. Special emphasis will be placed on trades aligned with modern industry demands and future skill requirements, including but not limited to:

- **New-Age Trades:** Electric Vehicles, Drone Technologies, Artificial Intelligence, Database Administration, Internet of Things (IoT), Software Development, Robotics, Industry 4.0, Manufacturing Technologies, Civil & Construction, AutoCAD and other design development tools, Mining, Cloud Computing, 3D Printing, Cyber Security, Green Hydrogen, and Solar Energy etc.
- **High-Growth Sectors:** Automotive, Telecom, IT-ITES, Electronics, Green Energy, Hospitality, BFSI (Banking, Financial Services, and Insurance), Food Processing, and other industries adopting Industry 4.0 and Web 3.0 technologies.

6.2. Proposal Submission Process

- Applicant organizations may submit their proposals to ORMAS Bhubaneswar in the prescribed format, either in person or via registered courier,
- Agencies that have been empaneled but have not received targets due to deficiencies in their proposal may revise and resubmit their proposal for reconsideration.
- The submission of proposal is a continual process. The prospective applicant shall submit their proposal periodically between **the 1st and 15th of each month round the year.**

6.3. EOI validity period: The EOI response shall initially remain valid and binding on the Agency for at least 120 (one hundred and twenty) days from the EOI due date, as given in the Data Sheet and Schedule for the EOI.

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6.4. Issue of corrigendum / amendment: At any time prior to the EOI due date, ORMAS may at its own initiative or in response to a query or clarification requested by a prospective Agency, issue corrigendum/ amendment to the EOI documents, which shall be freely available for download on the website of ORMAS – www.ormas.org and the same shall also be considered to be part of the EOI documents. In order to give agencies a reasonable amount of time to take into account such corrigendum / amendment, ORMAS may at its own discretion also extend the EOI due date.

6.5. Acknowledgement by the Agency:

It shall be deemed that by submitting its EOI response, the Agency has:

- i) Received all relevant information requested from ORMAS
- ii) Accepted the risk of inadequacy, error or mistake in the information provided in the EOI documents or furnished by or on behalf of ORMAS relating to any of the matters related to this EOI or otherwise;
- iii) Satisfied itself about the scope of empanelment services being followed by ORMAS to be delivered and the extant conditions and all matters, things and information necessary and required for submitting an informed EOI response;
- iv) Acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the EOI documents or ignorance of any of the matters shall not be a basis for any claim for compensation, damages, extension of time for performance of its obligations, loss of profits etc. From ORMAS.
- v) Agreed to be bound by the undertakings provided by it under and in terms; and ORMAS shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the EOI documents or the EOI process, including any error or mistake therein or in any information or data given by ORMAS.

6.6 Material deviation

Material deviations in the EOI responses received shall include, *inter alia*, the following:

- i. The EOI response is not in accordance with the formats given in this EOI.
- ii. The EOI response is not accompanied by all the documents required to be submitted in terms of this EOI document.
- iii. It does not contain all the information (complete in all respects) as requested in this EOI document (in the requisite formats specified);
- iv. The EOI response is not accompanied by documentary evidence of the credentials of the applicant.
- v. The EOI response is not valid for the minimum validity period of 120 (one hundred and twenty) days from the EOI due date or from the extended date, if any.

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vi. It is otherwise material deviations in terms hereof.

6.7 Opening of EOI responses:

The EOI responses shall be opened as per the schedule indicated in the EOI Schedule. The EOI responses shall first be evaluated to determine whether they are complete, whether the required documents have been submitted in the correct formats and whether the documents have been properly signed by the Authorized Signatory and whether the EOI response is generally in order. It will be determined whether the EOI response is of acceptable quality, is generally complete and is substantially responsive to the EOI documents. For purposes of this determination, a substantially responsive EOI response is one that conforms to all the terms, conditions and specifications of the EOI documents without any material deviations.

6.8 Evaluation of EOI responses: The EOI responses received by ORMAS shall first be evaluated by ORMAS to check if they meet the below requirements:

- Whether the EOI response has been properly signed by the authorized signatory of the Agency;
- Whether the EOI response is accompanied by the required security depositor proof of exemption thereof;
- Whether the Agency has quoted the EOI validity which is not shorter than the required EOI validity period;
- Whether the Agency is qualifying as per the eligibility criteria for agencies and
- Whether the EOI response is unconditional.

7. Fixed Cost Norm:

- 7.1. The budget for the program is determined by several factors, including the specific proposal, the nature of the training, the trade involved, and the duration of the training.
- 7.2. The budget for sanction of the project will be in **batch mode** and as per the recommendation of the Executive Committee and approval of the Steering Committee.
- 7.3. Training costs include the remuneration of trainers, course handbooks, raw materials, training aid, maintenance of tools, infrastructure wear & tear, training of trainers, industry visit expenses, consumables, electricity expenses, counselling expenses, supervisory & housekeeping, mobilization, assessment cost, post-certification monitoring, insurance for the trainees etc.
- 7.4. The cost of the training will be primarily based on the extant Common Norms notified by the Ministry of Skill Development & Entrepreneurship (MSDE), Government of India. But in some specialized courses & trades, the training cost will be decided with the approval of the Steering Committee based on the course to be offered, duration of the training, infrastructure requirement, location of training, and other associated factors.

8. Payment - Installment Process

For (SSC Led & Industry Led) - (Model 1 & 2):

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Installment	% age of Training Cost	Remarks
First	30	On successful completion of training and certification of trainees.
Second	40	On successful placement of candidates for a period of 3 months.
Third	30	**Verified placement for a period of 6 months (5 months). And achieving a minimum placement rate of 70% in a batch.

- While making claim for the **2nd Installment**, the Agency has to submit the documents such as appointment letter, 3 months' salary slip & bank statement as a proof of salary credited to the candidate's bank account.

- The Agency has to submit, the following documents in sequencing while claiming for **3rd Installment**:

- ✓ Candidate drossier.
- ✓ Copy of Aadhar of the candidate.
- ✓ Appointment letter.
- ✓ Training Completion Certificate.
- ✓ OJT Offer letter.
- ✓ Salary slip of 6 months.
- ✓ Bank Statement as a proof of transfer of salary to the candidates' account.

*If any batch falls below the 70% placement threshold, the payment will be released on pro-rata basis.

** The no. of months for placement to be considered is 6 out of which the candidate should get salary in the bank account for 5 months. But in case, the candidate fulfill the condition of the job and continue in service then the next month i.e. 7th month will be considered.

9. Terms and Conditions of Training & Placement: Type 1 & Type 2 (SSC Led & Industry Led)

- I. **100% Training:** All candidates undergo training as part of the placement process. This ensures that they acquire the necessary skills and knowledge required for their roles. The size of the batch will be ideally 20 to 30 candidates.
- II. **90% Certification:** The implementing Agency must achieve a minimum of 90% certification, presumably based on their performance during training or assessment criteria specified by the placement program in a batch.
- III. **70% Placement for 6 months:** At least 70% of candidates must secure placements within one year of completing the program of a batch. This indicates the effectiveness of the placement program in facilitating job opportunities for its participants.

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Note- The candidate placed in the industry initially as an Apprentice through

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NAPS & NEEMS. In this case, the candidate shall get higher salary than the fellow candidate worked in the same position in the same organisation.

- IV. If any batch falls below the 70% placement threshold, the payment will be released on pro-rata basis.

10. EOI Processing Fee

- 10.1. A non-refundable processing fee of INR 5,000/- (Five Thousand only) including GST in the form of **Demand Draft** drawn in favour of the ORMAS has to be submitted along with the EOI response.
- 10.2. Applications received without required "EOI Processing Fee" will not be considered for evaluation

11. Award of Contract:

- 11.1. The Client will notify the successful applicants in writing by issuing an offer letters for signing the contract and promptly notifying all other applicants about the result of the selection process. The successful applicants will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. Sub-contracting / outsourcing of contract of any form shall not be allowed for any activities under this EOI.

12. Conflict of Interest:

- 12.1. Conflict of interest exists in the event of:
- 12.2. Conflicting assignments, typically monitoring and evaluation/ environmental assessment of the same project by the eligible applicant;
- (i) Consultants, agencies or institutions (individuals or organizations) who have a business or family relation with the Client directly or indirectly; and
 - (ii) practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The applicants are to be careful so as not to give rise to a situation where there will be any conflict of interest with the Client as this would amount to their disqualification and breach of contract.

13. Disclosure:

- 13.1. Applicants have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the applicant or termination of its contract.
- 13.2. Applicants must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Applicant, including but not limited to appointment of any officer such as a receiver in relation to the Applicant's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- 13.3. Applicants must disclose if they have been convicted of, or are the subject of any proceedings relating to:
- a criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct;

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- corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
- failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

14. Anti-corruption Measure:

- 14.1. Any effort by applicant (s) to influence the Client in the evaluation and ranking of financial proposals, and recommendation for award of contract, will result in the rejection of the proposal.
- 14.2. A recommendation for award of Contract shall be rejected if it is determined that the recommended applicant has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the applicant either indefinitely or for a stated period of time, disqualifying it from participating in any related document process for the said period.

15. Language of proposals:

- 15.1. The proposal and all related correspondence exchanged between the applicant and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

16. Cost of EOI Process:

- 16.1. The Applicant shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the document process. Applicant/s is/are not allowed to submit more than one proposal under the selection process. Alternate Documents are also not allowed.

17. Confidentiality:

- 17.1. Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the applicants who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Agency of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the Agency or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

18. Amendment of the EOI Document:

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- 18.1. At any time before submission of proposals, the Client may amend the EOI by issuing an addendum through Client's website. Any such addendum will be

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binding on all the applicants. To give applicants reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

19. Client's right to accept any proposal, and to reject any or all proposal/s

- 19.1. The Client reserves the right to accept or reject any proposal, and to annul or amend the Document /selection/ evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason thereof and there by incurring any liability to the applicants.

20. Copyright, Patents and Other Proprietary Rights:

- 20.1. ORMAS shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copyrights and trademarks, with regard to documents and other materials which bear a direct relation to or are prepared or collected in consequence or in the course of the execution of this contract. At the Client's request, the Agency shall take all necessary steps to submit them to the Client in compliance with the requirements of the contract.

21. Force Majeure:

- 21.1. For purpose of this clause, "Force Majeure" means an event beyond the control of the Agency and not the Agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the Agency, which prevents or delays the execution of the order by the Agency. If a force Majeure situation arises, the Agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The Agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the Agency in any manner for whatsoever reason.

22. Settlement of disputes:

- 22.1. The client and the Agency shall make every effort to resolve amicably, by directing for malnegotiation, any disagreement or dispute arising between them under or arising from or in connection with the Contract within thirty (30) days from the commencement of such informal negotiation. In case any dispute will arise between the parties, the same shall be resolved mutually and in case the disputes further subside, the same shall be referred to the **Commissioner- cum- Secretary to Government, PR & DW Dept. Govt. of Odisha** whose decision shall be treated as final and binding on the parties.

23. Disqualification of proposal:

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- 23.1. The proposal is liable to be disqualified in the following cases as listed below: Proposal submitted without Document Processing Fee as applicable;

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- Proposal not submitted in accordance with the procedure and formats as prescribed in the EOI during validity of the proposal, or its extended period, if any, the applicant increases the quoted prices.
- Proposal is received in incomplete form.
- Proposal is received after due date and time for submission of Document Proposal is not accompanied by all the requisite documents / information and commercial Document submitted with assumptions or conditions Documents with any conditional technical and financial offer.
- If the applicant provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposals is the lowest / best value Proposal is not properly sealed or signed.
- Proposal is not conforming to the requirement of the scope of the work of the assignment. Applicant tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the Document process.
- If, any of the Proposal submitted by the applicant is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the Document; Applicants or any person acting on its behalf indulges in corrupt and fraudulent practices
- Any other condition / situation which holds the paramount interest of the Client during the overall *selection process*.

24. Project Empanelment Period:

- 24.1. The duration of the empanelment will be initially for 2 years, which can be further extended, based on mutual consent of both parties and need of the Client.

25. Blacklist/ Debarment of the AGENCY

- 25.1. If the AGENCY is convicted by a Court of Law, following prosecution under the normal process of Law for an offence involving moral turpitude in relations to business dealings;

- 25.2. If security consideration of the state i.e. Any action that jeopardize the security of the State.

- 25.3. If there is justification for believing that the AGENCY has been guilty of malpractices such as bribery, corruption, cheating, fraud and EOI fixing etc.

- ~~25.4. If the AGENCY is blacklisted by any Department of the Central Government— / State Government/Central PSU/State PSU.~~

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- 25.5. If the AGENCY is an evader of Central / State taxes / duties for which ORMAS has received notice from the concerned department of Central / State

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Govt.

- 25.6. If submission of false/fabricated/forged documents for consideration of a selection.
- 25.7. The AGENCY will be given a notice by the ORMAS to remedy the failure in performance, the Authority may debar the AGENCY from applying for a fresh project in future if the AGENCY does not remedy the failure in performance within the specified period.
- 25.8. However, the Authority shall take action for debarment only after the due notice to the AGENCY specifying the nature of non-performance of the AGENCY and after giving the AGENCY an opportunity to remedy such failure within a reasonable period as maybe specified in the notice, and after giving the AGENCY an opportunity to be heard.

26. Termination

- 26.1. Where an AGENCY seeks termination of the MoU, it shall give a 30 days written notice to the ORMAS, and only when the Authority has accepted the termination request, the MoU may be terminated.
- 26.2. The ORMAS may terminate the MoU by giving 30 days notice to the AGENCY , in case the AGENCY:
- a) Becomes insolvent or bankrupt or is convicted under any criminal or civil charges under the applicable laws in the country.
 - b) Does not remedy a failure in performance as pointed out by the ORMAS within a specified period of notice issued.
 - c) Is found to be involved in misrepresentation falsification of records / data / details concerning the project, or found to be involved in fraud or malpractice in the project.
- 26.3. However, ORMAS shall take action for termination of MoU only after giving a due notice to the AGENCY specifying the reasons for termination with an opportunity to reply within a reasonable period as may be specified in the notice, and after giving the AGENCY an opportunity to be heard.
- 26.4. In the event of termination of the project the AGENCY shall fully and collaboratively cooperate with ORMAS to ensure smooth exit in respect of the project including submission of all requisite documents and information (digital or hard copies)
- 26.5. In the event of termination, the AGENCY shall be liable to refund to the ORMAS, the whole or a part amount of the funds released with interest rate to be fixed suitably per annum thereon.

27. Recovery of dues under the MoU

- 27.1. In case of any failure by the AGENCY to refund money in cases where a recovery of dues has been ordered by the ORMAS, the same shall attract action through

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the State Government under Public Money Recovery Act of the State Government or Revenue Recovery Act, 1890 or any other legal provision of the government.

28. Corrupt or Fraudulent Practices

- 28.1. Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the EOI process. Notwithstanding anything to the contrary contained herein, ORMAS may reject an EOI response without being liable in any manner whatsoever to the applicant if it determines that the applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice, restrictive practice, collusive document or document rigging in the EOI process.

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- 28.2. Without prejudice to the rights of ORMAS, if an applicant is found to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, restrictive practice or collusive document or Document rigging during the EOI process, such an applicant shall not be eligible to participate in any NIT/ EOI issued by ORMAS during a period of 1 (one) year from the date of such event. ORMAS shall also take remedial measures against such applicant available to it under the provisions of the Competition Act, 2002 in case of collusive document or Document rigging.

29. Conflict of Interest

- 29.1. An Agency shall not have a conflict of interest (the "Conflict of Interest") that affects the EOI Process. An Agency found to have a Conflict of Interest shall be disqualified. An Agency shall be deemed to have a Conflict of Interest affecting the EOI Process, if:

An Agency shall be liable for disqualification if any legal, financial or technical adviser of ORMAS in relation to this project is engaged by the Agency (or any subsidiary/ subsidiaries and/or holding company and/or the subsidiary/ subsidiaries of its holding company, as the case may be) in any manner, during the EOI Process.

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Format1: format for covering letter

(To be submitted on the letterhead of the Agency)

Letter No. [●]

Dated: [●]

From
Applicant's/ Name and
Address Details of
Authorized Signatory
Name :
Designation :
Telephone No.:
Mobile No. :
Fax No. :
E-mail :

To
Chief Executive Officer
ORMAS, SIRD & PR Campus,
Bhubaneswar- 751 012,

Odisha Dear Sir,

**Subject: Submission of Empanelment of Agencies/ Industries for
Implementation of New Age & Emerging Trade Skilling program in RTD model
under ORMAS**

With reference to your EOI No. [●] dated _____, we have examined the EOI document, and understood their contents and hereby submit our EOI response for **Submission of Empanelment of Agencies/ Industries for Implementation of New Age & Emerging Trade Skilling program in RTD model under ORMAS** .Our EOI response is unconditional and unqualified. We are submitting our EOI response as part of the requirements of the EOI process.

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1. {We, [●] being an eligible applicant and having its registered office at [●], India (hereinafter referred to as the "applicant") are hereby submitting our EOI response as a single applicant
2. We acknowledge that ORMAS will be relying on the information provided in the EOI document and the documents accompanying the EOI response and we certify that all information provided in the EOI response are true and correct; nothing has been omitted which renders such information misleading or suppression of material facts; and all documents accompanying the EOI response are true and authenticated copies of their respective originals.
3. We shall make available to ORMAS any additional information it may find necessary or require to supplement or authenticate our EOI response.
4. We acknowledge the right of ORMAS to reject our EOI response without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by the Applicable Laws, my/our right to challenge the same on any account whatsoever.
5. We certify that, we have neither failed to perform or execute any contract, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on my/our part for any reason whatsoever.
6. We declare that:
 - a. We are duly organized, validly existing and in good standing under the prevalent laws of Government of India and Government of Odisha;
 - b. We declare that there are no actions, suits/proceedings, enquires/investigations pending against us that will materially affect our performance under this EOI, to the best of our knowledge;
 - c. We do not have any conflict of interest in accordance with this EOI;
 - d. We have not directly or indirectly or through an agent or surrogate engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in EOI of the EOI, in respect of

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any EOI or request for proposal issued by or any agreement entered into with ORMAS or any other public sector enterprise or any government, Central or State; and

- e. We hereby certify that we have taken steps to ensure that in conformity with the provisions of the EOI document, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
7. We undertake that in case due to any change in facts furnished by us or circumstances pertaining to us during the EOI process, we are attracted by the provisions of disqualification in terms of the provisions of this EOI, we shall intimate ORMAS of the same immediately.
8. The EOI response submitted by us shall be valid for a minimum period of 120 (one hundred and twenty) days from the EOI due date or any extension thereof as obtained by ORMAS.
9. We further declare that by submitting this EOI response, we agree to be bound by the terms and conditions of the EOI document.

Thanking you,

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation:

Common Seal:

Date:

Place:

Format 2: Format for Power of Attorney
(On Applicants Letter Head)

I, _____, the _____ (Designation) of (Name of the Organization) in witness whereof certify that **<Name of person>** is authorized to execute the attorney on behalf of **<Name of Organization>**, **<Designation of the person>** of the company acting for and on behalf of the company under the authority conferred by the **< Notification/ Authority order no.>** Dated **<date of reference>** has signed this Power of attorney at **<place>** on this day of **<day><month>**,

<year>.

The signatures of **<Name of person>** in whose favor authority is being made under the attorney given below are hereby certified.

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

CERTIFIED:

Signature, Name & Designation of person executing attorney:

Address of the Applicant:

Note: Board resolution confirming the Authority of the signatory to submit the proposals could also be provided as a substitute to the Power of Attorney.

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Format-3 : FORMAT FOR THAT APPLICANT AGENCY IS NOT BLACKLISTED

Undertaking

I M/s. , (the name of the Applicant and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s/Chief Executive Officer/ directors/managers are not barred or blacklisted by any government or government instrumentality or public sector in India or in any other jurisdiction to which we or our Affiliates belong or in which we or our Affiliates conduct business from participating in any project or being awarded any contract, either individually or as member of a consortium and no such bar or blacklisting subsists as on the Proposal Due Date.

We further confirm that we are aware our interest for Empanelment on video documentation work of ORMAS would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EOI at any stage of selection and/or thereafter during the term of the Contract.

Dated thisDay of , 2021....

Authorized Signatory [In full and initials]: _____
Name and Designation with Date and Seal: _____
Signature : _____

***Applicants should submit the required supporting documents as mentioned above.
Non- submission of required documents as listed above will lead to rejection of the
Document.***

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Format-4 : FORMAT OF PAST EXPERIENCE DETAILS

[The following table shall be filled in for the Applicant]

Sl. No.	Name of the Assignment with details there of	Types of Service Provided	Name of the Client with complete address	Duration of the Assignment	*Contract Value (in INR)	Period	Status (Completed / Ongoing/ etc.)
A	B	C	D	E	F	G	H
1							
2							
3							
4							
5							

Note: Applicants are requested to furnish the list of the assignments undertaken as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Work order / Contract Document / ongoing/ Completion Certificate from the previous Clients need to be furnished along with the above information.

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Applicant: _____

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Format-5 : FORMAT OF FINANCIAL CAPABILITIES DETAILS

Financial Information in INR				
Details	FY2021-22	FY2022-23	FY 2023-24	Average
1. Annual Turnover(in lakh) in India				
Supporting Documents: Audited certified financial statements for the last three FYs (Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form) <i>Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the Applicant and to be furnished in original along with the technical proposal failing which the proposal will be out rightly rejected. No scanned copy will be entertained..</i>				

Signature and Seal of the Company Auditor with Date in original

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Applicant:

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Annexure-1: Check-list for the EOI response

Slno	Description	Submitted (Yes/No)	Page No.
PROPOSAL (ORIGINAL)			
1.	Filled in Document Submission Check List (ANNEXURE-I)		
2.	Covering Letter (Format -1)		
3.	Document Processing Fee of Rs. 5000/- including GST in form of DD		
4.	Copy of Certificate of Incorporation / Registration of the Applicant		
5.	Copy of PAN		
6.	Copy of Goods and Services Tax Identification Number (GSTIN)		
7.	Power of Attorney (Format-2) in favour of the person signing the Document on behalf of the Applicant.		
8.	Self-Declaration on not having black listed (Format-3)		
9.	Past Experience Details (Format-4) along with the copies of work orders for the respective assignments		
10.	Financial details of the Applicant (Format-5) along with all the supportive documents such as copies of Profit – Loss Statement and Balance Sheet for the concerned period		
11.	General Details of the Applicant (Annexure-II)		
12.	Application for Skill Training on New Age & Emerging Trades in RTD- Model under ORMAS (Annexure-III)		

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Annexure-II: General details of the Applicant to be enclosed with the EOI response)

Sl. No.	Description	Full Details
1.	Name of the Applicant	
2.	Address for communication: Tel : Email id:	
3.	Name of the authorized person signing & submitting the Document on behalf of the Applicant: Mobile No.: Email id:	
4.	Registration / Incorporation Details Registration No:Date & Year. :	
5.	PAN Number	
6.	Goods and Services Tax Identification Number (GSTIN)	
7.	Willing to carry out assignments as per the scope of work of the EOI	YES
8.	Willing to accept all the terms and conditions as specified in the EOI	YES

Authorized Signatory [In full and initials]: _____ Name and Designation with Date and Seal: _____

Applicants should submit the required supporting documents as mentioned above. Non- submission of required documents as listed above will lead to rejection of the Document.

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Annexure-III

**Proposal submission- Application for Skill Training on New Age & Emerging Trades
in RTD- Model under ORMAS**

Proposal Name	Skill Training on New Age & Emerging Trades in RTD mode.
Name of the Implementing Partner (SSC/Industry/RA)	
Registration No. & Date (For Official Use)	
Proposal Type (New/Continuing)	
Date of Submission	
Category of Implementing Partner: 1. SSC Led (Model-1) 2. Industry Led/ (Model-2) 3. Recruiting Agency (Model-3)	
Eligible Category (Operation - Physical presence in Domestic/ National/ International level)	
Synopsis of the Project:	

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Organization Details

Name of the Organization			
Type of Entity (Government/Private/Public Sector etc.)			
Complete Address (Head Office)			
Corporate Office Address			
Website Address			
Legal Status of the organization (Whether the organization is registered under Society / Company/ autonomous / Govt. Departments etc.)			
Type of Operation (Production/Service/Institute etc.)			
Regd. Number			
Date of incorporation		State where registered	
PAN Number		TAN Number	
GST Number		State	
District		Town/City	
PIN Code		Email ID	
Head Office Number		Corporate Office Number	

Member Details			
Member Name		Authorized Person	
Designation		Contact -Landline No	
Contact - Mobile No		Email-ID	
PAN No.		Aadhar/Voter No.	
Passport/Driving License No.		Country	
Address			

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Member Name		Authorized Person	
Designation		Contact -Landline No	
Contact - Mobile No		Email-ID	
PAN No.		Aadhar/Voter No.	
Passport/Driving License No.		Country	
Address			
Member Name		Authorized Person	
Designation		Contact -Landline No	
Contact - Mobile No		Email-ID	
PAN No.		Aadhar/Voter No.	
Passport/Driving License No.		Country	
Address			

Other Details

1	Is your organization having own Training Institute?
2	Do your organization have a valid accreditation by NAAC/NSDC/NCVET or any other Government agency?
3	Do your organization has established any center of excellency and recognized by Government?
4	Do your organization is having partnership/ franchise mode of training centers?
5	NSDC Partnership (by loan or equity) at the time of application
6	Is the organization affiliated to any Community College, University, Institute?
7	Do the applicant have a manual detailing standards operating procedure for training activities?
8	Do the applicant have a manual detailing standards operating procedure for placement activities?
9	Do the applicant have undertaken any project of Government and having experience in PLTP/RTD Model? Details may be provided.
10	Do your organization blacklisted by any Government/Agency?

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Financial Details (last 5 years)

Financial Year	Annual Turnover	Net worth	IT Returns	CA Firm	Name of CA	CA Member ID
2019-2020						
2020-2021						
2021-2022						
2022-2023						
2023-2024						

Fund Eligibility

Total Average Annual Turnover of the organisation of last 5 FY (In Cr.) Audited Statement to be attached.

Project Details

Scheme	Skill Training on New Age & Emerging trades
Project type	RTD Placement linked
Proposed State	ODISHA
Proposed Duration	
Proposed Training and Placement Target (Supported with Lol)	
Total Project Cost	

Categories of candidate (Minimum Coverage)

Category	SC	ST	Migration Prone Area	General	Women (Out of total target)
ODISHA	23%	17%	20%	40%	33%
Total Candidates					

Proposed location of training centers

#	State	District	No of TC	Name of the affiliated TC or Direct	Trade	Training capacity per batch	Nature of TC	Target (No. of Candidate)
1							Residential	
2							Residential	
3							Residential	
4							Residential	
5							Residential	
Total TC's							Total Candidates	

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Proposed Trade wise Target

Sector	Trade/Add. Trades	Domain Hrs	IT Skills Hrs	Soft Skills Hrs	English Skills Hrs	Non Domain Hrs.	OJT Hours	Total Hr.	Target/No. of Candidates

Training Partners (Affiliated)	Please Mention the last 3 years list of Affiliated Training Partners with your organisation & their Training Centres with residential training capacity present in (1. Outside India, 2. Within India & 3. Within Odisha)
Do the SSC/ Industry/ RA is having any planning to establish any new training centres may submit the details	

Proposed Trade wise Assessment & CTC

Sector	Trade	Assessment Cost	Certifying Agency	Assured Monthly CTC (Rs.)

Training Target Distribution

Trade	Residential Training		Total
	Inside Odisha	Outside Odisha	

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Boarding and Lodging Arrangement (No. of trainees)

Trade	X-Category City	Y-Category City	Z-Category City	Rural-other	Total
Total					

OTHER Details

Will candidate be received an international certification by agency approved by Government? If yes details may be provided.

Placement Details

Does the applying organization/industry having any experience on implementation of PLTP/RTD programme of any State Government/Agencies.

If yes please submit the details (In years wise of last 5 years)

Year	Name of the State	Name of the Scheme	Name of the sector	Name of the trade	Duration of training	No of candidates trained	No of candidates placed	Name of the organization where the candidates are placed (Attach the Lol documents)	Contact person/ Address/contact number of the employer	Monthly CTC	No of candidates continued more than 6 months in the job	no of candidates continued more than 1 year in the job	Status of the project (Closed/in operation)

Proposed Placement for skill training in New Age Skill and Emerging Trades

Domestic Placement

Sector	Trade	No of candidate proposed to be placed	Name of the organization /Industry where the candidate to be placed	Is there any indent/ MoU /Lol signed with any organization/ Industry	If yes pl. provide the details	Lol/MoU to take the number of candidates	Salary and other perks offered by the organization

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National Placement

Sector	Trade	No of candidate proposed to be placed	Name of the organization/Industry where the candidate to be placed	Is there any indent/ MoU /Lol signed with any organization/ Industry	If yes pl. provide the details	Lol/MoU to take the number of candidates	Salary and other perks offered by the organization

International Placement

Sector	Trade	No of candidate proposed to be placed	Name of the organization/Industry where the candidate to be placed	Is there any indent/ MoU /Lol signed with any organization/ Industry	If yes pl. provide the details	Lol/MoU to take the number of candidates	Salary and other perks offered by the organization

Outsourcing of Project Activities

Whether the applicant proposes to undertake all the project activities on its own ?

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Project Budget

Project Cost Component

Cost reference			
Common Cost Norm of MSDE, Gol (Pl. put tick mark)			
Others (Pl. put tick mark) (Pl. provide justification in details)			
A. Training Cost	No of Candidates	Unit Cost	Total Cost
Standard Training Cost			
Category - I			
Category - II			
Category - III			
Assessment Cost			
B. Boarding and Lodging Expenses			
X category cities / Town @Rs. 375/- per day per candidate			
Y category cities / Town @Rs. 315/- per day per candidate			
Z category cities / Town @Rs. 250/- per day per candidate			
Rural Areas and Any Area not notified as a municipal/town area @Rs. 220/- per day per candidate			
C. Other Cost			
One time travel cost (maximum limit of @ Rs. 4500/-) within the Country			
Post placement support for Outside state of domicile (Rs. 1270/- per month for 6 months)			
Mobile Tracking Cost @ Rs.50/- per month for 12 months			
Uniform cost (cost of one pair is Rs. 1270/-, 2 pairs provided in case of 9 months and 12 months course)			
Total Cost (A+B+C)			

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Manpower Arrangement

The Applicant agrees to employ minimum manpower for the Project as given below *

Resource Name	No of Resource persons
Community Mobilization Specialist	
Placement Specialist	
MIS Specialist	
Trainer for proposed trades	
English language trainers	
Soft Skills and life skills trainers	
IT literacy trainers	
Post Placement Specialist	
Total Manpower	

*****End of the Document*****