



**Odisha Rural Development & Marketing Society**

*creating competence and values in rural Odisha*

Panchayati Raj and Drinking Water Department  
Government of Odisha

**ORMAS**

**Bhubaneswar**

Letter No.: 3256/MKT-262/2019-20

Date: 11/11/2019

**CORRIGENDUM**

In reference to the tender call notice no. 2994 Date 01.11.2019 published on date 02.11.2019 at Odia Daily- The Sambad & English Daily- The Times of India for Selection of firms/agencies for (i) Tentage & allied works (ii) Event management agency for MISSION SHAKTI MELA-2019 & SISIR SARAS-2020 has been modified. The corrigendum as decided in the pre-bid meeting dated 08<sup>th</sup> November 2019 can be downloaded from [www.ormas.org](http://www.ormas.org) and all other conditions of the tender paper remain the same.

  
Chief Executive Officer



**Corrigendum on Tender Call Notice for Selection of (1) Event Mangement Agency and (2) Tentage & Aliied works for MISSION SHAKTI MELA-2019 & SISIR SARAS - 2020 during Pre-bid meeting on 8<sup>th</sup> November 2019**

List of the Bidder's present in the meeting are given below:

1. Shri Prashant Dwivedi, M/s Landscape.com, Bhubaneswar,(Event Management)
2. Shri Tapas Mohanty, M/s Shadow Advertisement, Bhubaneswar (Tentage& Allied Work & Event Management)
3. Shri Chinmaya Jena, M/s Bharati Chitralaya, Cuttack (Tentage& Allied Work)
4. Shri S.K. Lenka, M/s Xpose Advertising (Event Management)

Following decisions were taken-

- Updated 3D Design (Gate, Coordination Cell and Stage) for Mission Shakti Mela-2019 is attached at Annexure-I, II, III. Price may be quoted as per the updated design. (as mentioned in Tender Paper of Tentage & Allied Work- Annexure-B-Page No. 27, 28, Annexure-D-Page No. 31,32, Annexure-F-Page No. 35,36)
- Updated layout plan for Mission Shakti Mela-2019 & SISIR SARAS-2020 is attached at Annexure-IV, V. (as mentioned in Tender Paper of Tentage & Allied Work – Page no. 39 & 40)
- The revised Financial bid submission forms (FIN-1) for both Tentage & Event Management work are at Annexure VI, VII. (as mentioned in tender paper of Tentage & Allied Work – Page no. 24, Event Management – page no. 21 to 24)
- There will be 03 nos. of windows in the Coordination-cum-VIP lounge which will be used for registration of the participants both in Mission Shakti Mela-2019 & SISIR SARAS-2020.
- The successful bidder should generate its invoice by mentioning the ORMAS GST number after completion of each Mela. **(GST No.- 21AAATO0383JIZS)**.
- File will be processed for release of payment within 7 days on submission of the bill by the successful bidder.
- Payment of the bill will be done based on the work assessment report.
- The successful bidder should obey the fire safety measure as per the norms and provide the NoC from Fire Officer, Bhubaneswar before starting up the event.
- The successful bidder (Tentage & Allied works) will provide minimum 10 nos. of fire extinguisher in each Block (as per the layout) for both the event.
- Signage board in each block (as per the layout) with the SHG details, District name & Product will be installed by the successful bidder (Tentage & Allied works). The design for the same (Mission Mela only) will be shared by ORMAS.
- Complete Net-carpeting will be done by the successful bidder (Tentage & Allied Works). And time to time maintenance will be done by the bidder.
- Not a single column should be kept vacant while filling up the financial bid format. If found so, the financial bid will be rejected.
- LED Panel will be installed by the successful bidder (Event) instead of LCD Projector. The detail specification for installation of the LED panel is given below:-
  - a. 8X6 ft. with P3 pixel – 2nos. to be installed (each event) in different locations along with the operator for the entire event. (as mentioned in tender paper of Event Management – page no. 14 of LCD display under Documentation and Page no. 22 serial no. 4 under Documentation of financial bid)
- The other terms & conditions in the tender paper will remain unchanged.

  
**Chief Executive Officer,  
ORMAS**











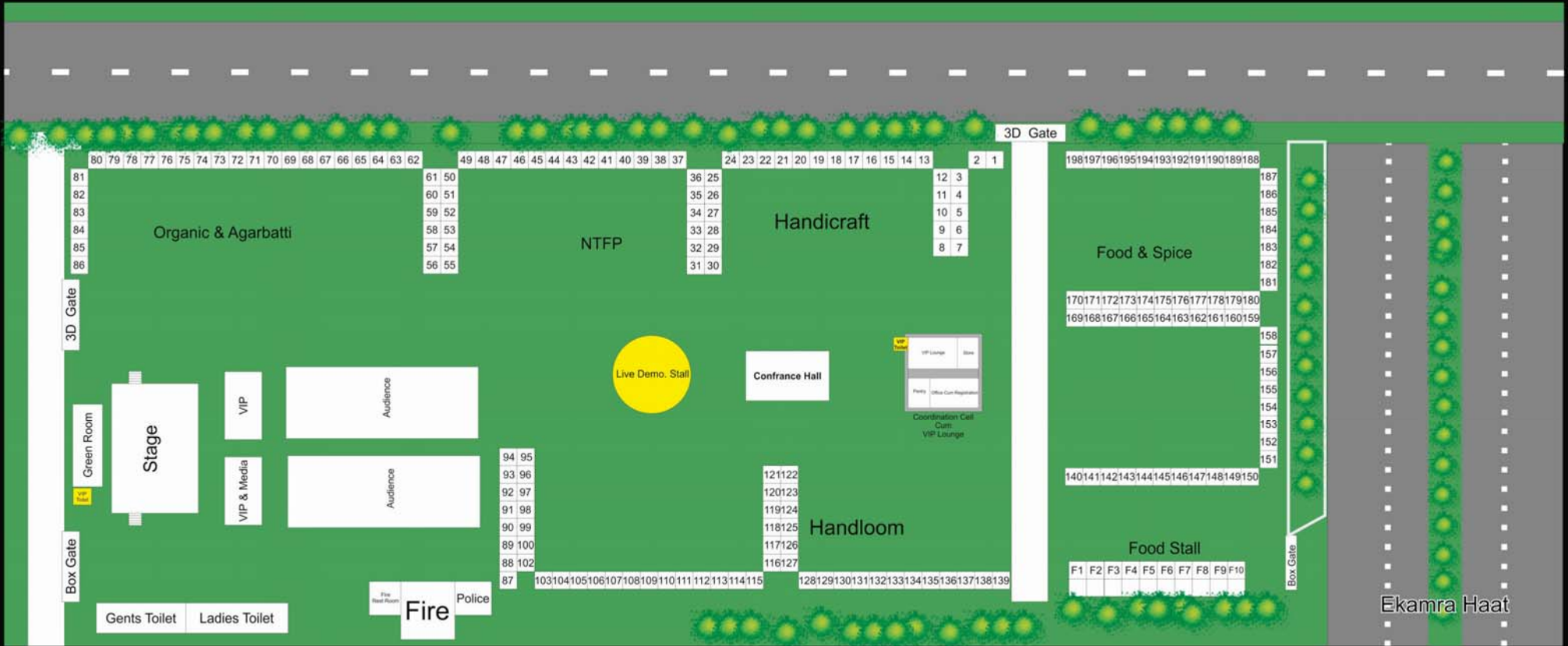




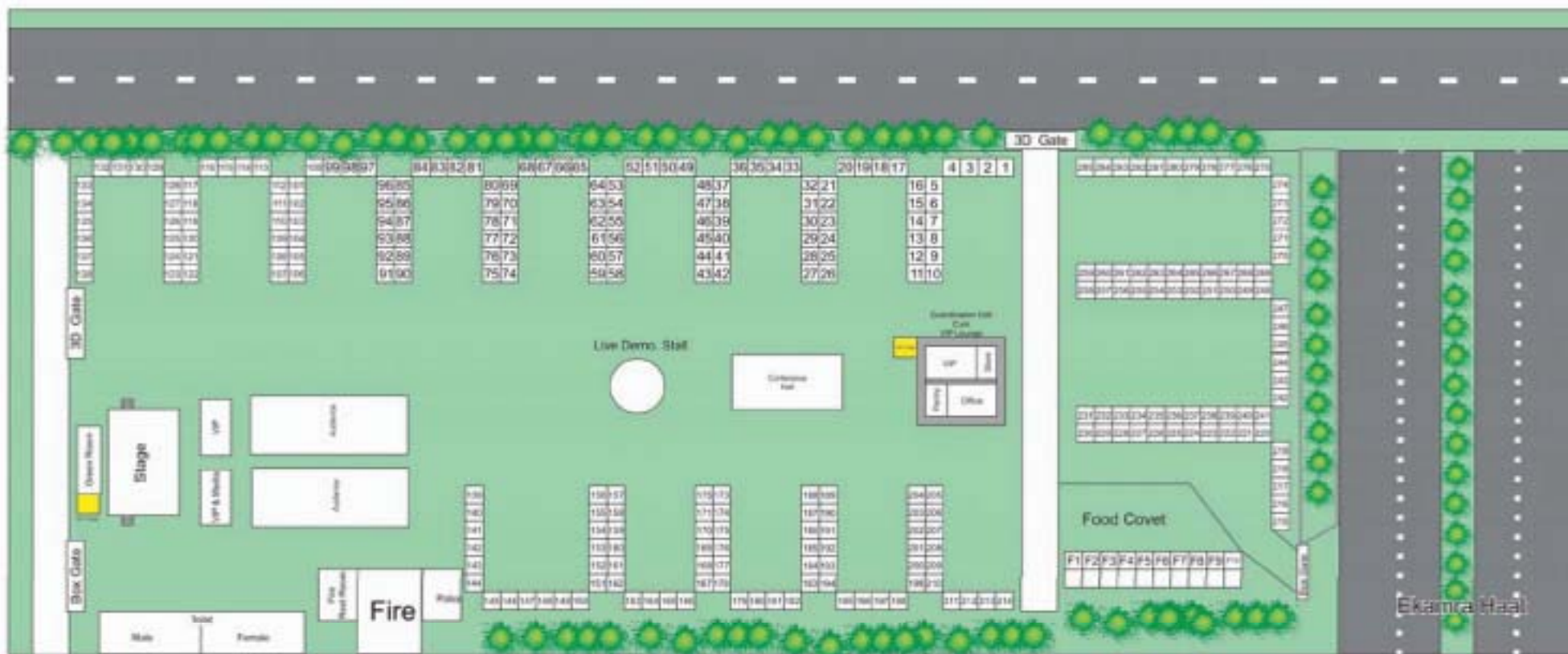


Annexure - IV

# Ground Layout For Mission Shakti Mela



# Ground Layout For Sisir Saras 2019



**Section: 5**  
**Financial Bid Submission Forms**

**FIN-1**  
**COVERING LETTER (In Bidders Letter Head)**

[Location, Date]

TO:

**The Chief Executive Officer**  
**ORMAS, Panchayati Raj & Drinking Water Department,**  
**Government of Odisha, Bhubaneswar, 751001**

**Sub: Submission of Financial Bid for Event Management Services of Mission Shakti Mela& SISIR SARAS-2019-20.**

Sir

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Bid No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures\* \_\_\_\_\_] **only, including GST 18 %**. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

SI	Items	Unit	Mission Shakti Mela			SISIR SARAS		
			Rate per Unit/sqrft/spot	Quantity (Pcs./Package)	Total Amount [In Rs.] Excluding GST	Rate per Unit/sqrft/spot	Quantity (Pcs./Package)	Total Amount [In Rs.] Excluding GST
<b>A</b>	<b>Advertisement &amp; Publicity</b>							
1	<b>Designing Development-</b> Development 10 second Ad. Film and 20 second Radio jingle for placing of advertisement in electronic media.	Rate per package		<b>1 Package</b>			<b>1 Package</b>	
2	<b>Publicity:-</b> Publicity of the event should be madethrough Road shows & electronicsmedia through highest TRP in TV / Radio programme.							
I	Plane Hoardings – (10 ft X 12 ft each) - Printing and installation with flex in iron frame and bamboo at different place in BBSR (design will be provided by ORMAS).	Rate per pcs		10 pcs.			10 pcs.	
II	Road Standee-(3ft X6ft each) (design will be provided by ORMAS)	Rate per pcs		500 pcs.			500 pcs.	
III	Auto rickshaw branding through sticking of 3X2ft size of Eco Solvent flex on backside of Auto (design will be provided by ORMAS)	Rate per auto		600 Pcs.			600 Pcs.	
IV	Bulk SMS	Rate per SMS		50000 pcs.			50000 pcs.	
V	Electronic Media- Ad during Daily News (10 Seconds each spot)	Rate per spot		20 spot			20 spot	
VI	Electronic Media- Ad during Mega serials (10 Seconds each spot)	Rate per spot		20 spot			20 spot	
VII	FM Radio- Ad of 20 Second each jingle/spot in Prime Time	Rate per spot		150 spot			150 spot	



VIII	Online publicity through social networking site:- Facebook, Twitter & Instagram for public awareness of the Melas and its designs and daily update with photographs, media coverage & Ad film upload during the event. Page promotion to reach minimum 10000 like in facebook, twitter, Instagram.	Rate per package		1 package			1 package	
3	<b>Media Management:</b> Conducting Press conference by inviting minimum 25 accredited journalists attached to reputed news agencies along with arrangements for refreshment & issue of media kits. Writing of daily press news and release of the same in newspaper. Daily press coverage.	Rate per press conference		3 Nos.			3 Nos.	
<b>B</b>	<b>Documentation (Photography &amp; Videography)</b>							
1	Video Documentation (3 copies of DVD to be submitted) Small documentary film of the event (starting from Inauguration to closing ceremony) 10 minutes with voice over in 10 minutes documentary film for entire event.	Rate per package		1 package			1 package	
2	One Video Camera (HDV) with Camera Man for live telecast of stage programme in the mela ground through LED Panel. For the entire event	Rate per package		1 package			1 package	
3	Still Photography of 4" X 6' size @ 2 Pcs. of each snap	Per snap		200			200	
4	L.E.D Panel [8x6 ft] P3 fixelalongwith operator (For the entire event with two (2) LED at two location).	Rate per LED		2			2	
5	C.C. Camera / TV along with operator (For the entire event with twenty (20) CC camera)	Rate per Camera		20			20	
6	Plasma TV (50" size) (For the entire event with one (1) Plasma TV)	Rate per TV		1			1	
<b>C</b>	<b>Security Services</b>							
1	Guard with Lathi (Rate Per Shift -8 Hour) (12 guard per shift X 3 shift per day X 12 Days = 432 nos)	Rate per guard/ shift		432 nos			432 nos	
2	Supervisor (Rate Per Shift- 8 Hour) (1 supervisor per shift X 3 shift per day X 12 Days = 36 nos)	Rate per supervisor /shift		36 nos			36 nos	
<b>D</b>	<b>Cleaning &amp; Sanitation:</b>							
1	Water sprinkling at the Mela ground with a capacity of 4500 ltr. in each trip (two trip per day)	Rate per Trip		22			22	
2	Supply of Sweeper (20 sweepers per day) for mela ground, food court and Temporary urinal cleaning during the event.	Rate per head per day		200			200	
3	Garbage lifting (4 trip per day troughtracTender Call Notice)	Rate per Trip		50			50	



4	Toilet cleaning material for entire Mela Period A-Cleaning of Temporary Urinal at mela ground B-Participants accommodation places at IDCO Dormitory, SIRD & PR Hostel, Mission Shakti Bhawan, &YatriNiwasalong with requisite phenyl, bleaching & other cleaning materials etc.	Rate per package		1 package			1 package	
5	Pre & Post mela ground cleaning along with requisite materials &Labour on 2 <sup>nd</sup> & 15 <sup>th</sup> January 2019.	Rate per package		1 package			1 package	
<b>E</b>	<b>Cultural Programme (Rate per day/ Package)</b>							
1	Odishi Dance by Artist of International Repute (on first day of the event)	Rate per package		1 package			1 package	
2	Musical Night by Singers/ Artists having National Prominence (on second day of the event)	Rate per package		1 package			1 package	
3	Jodi Sankha, DholaMahuri, Ranapa	Rate per package		1 package			1 package	
4	Kuchipudi, Odishi, Sambalpuri&Mahari	Rate per package		1 package			1 package	
5	GhodaNacha&BhagaNurtya	Rate per package		1 package			1 package	
6	Pala &Daskatia	Rate per package		1 package			1 package	
7	Comedy show (By Artist of national repute)	Rate per package		1 package			1 package	
8	Melody Evening- Hindi & Odia by Eminent ollywood singers	Rate per package		1 package			1 package	
9	Gajal Night (by Eminent singers of national repute)	Rate per package		1 package			1 package	
10	Bhajan Night By Eminent Ollywood Artists	Rate per package		1 package			1 package	
11	ByangaKabiSamilani	Rate per package		1 package			1 package	
12	Sambalpuri Night	Rate per package		1 package			1 package	
13	Melody Evening- Hindi & Odia By Eminent Ollywood Singers	Rate per package		1 package			1 package	
14	Gotipua& Chau Dance	Rate per package		1 package			1 package	
<b>F</b>	<b>Local Transportation</b>							
1	Bolero/Travera (For 12 hour duty + 10 Km. Running Per One Liter Diesel)	Rate per day		12 days			14 days	
2	Swift Dezire (For 12 hour duty + 17 Km. Running Per One Liter Diesel)	Rate per day		12 days			14 days	
3	Bus (Mela Ground to Accommodation places at Yatri Niwas / SIRD & PR Campus or any other accommodation place inside Bhubaneswar). (20-25 Seated-mini) (Morning 4 + Evening 4 = 8 trip approx.)	Rate Per Trip		96 Trip			96 trip	
4	Truck - (407 Carrying participant from Railway Station to Mela Ground- 2 full days & night -48 hours Carrying participant from Railway Station to Mela Ground- 2 full days & night -48 hours, [4th (10AM) to 6th (10AM)	Rate Per Day (24 hr duty)	NA	NA	NA		2 days	



	January 18								
<b>G</b>	<b>Printing Works</b>								
<b>1</b>	Identity Card with cover and neck cord	Rate per pcs		1000			1000		
<b>2</b>	Invitation Card with Envelop	Rate per pcs		500			500		
<b>3</b>	Certificate	Rate per pcs		500			500		
<b>H</b>	<b><u>Pantry Services</u></b> :- Providing Daily Mineral Water, Tea, Coffee, Snacks, Tiffin to the Guest/VIP/ Officials at Coordination cell during the event as per the order of the melain charge.								
1	Mineral water (ISI Marked) - Rate per 500 ml bottle	Rate per bottle		1			1		
2	Mineral water (ISI Marked) - Rate per 1 ltr bottle	Rate per bottle		1			1		
3	Tea / Coffee- Rate per cup	Rate per plate		1			1		
4	Snacks (Category-I)- Dry fruits (for VIP & VVIP) - ( Roasted & salted Cashew &Pista/Almond, Salted bakery biscuits, chips,seobhujia)	Rate per Plate		1			1		
5	Snacks (Category-II)- Tiffin (for Staff) (1 Bada, 1 Samosa,1 Alu chap & 2 sweet) Rate per plate	Rate per plate		1			1		
Event wise Total Quoted Amount									
<b>Grand Total [Mission Shakti Mela + SISIR SARAS] Quoted Amount</b>									
<b>GST [CGST + SGST] 18 %</b>									
<b>Grand Total [Mission Shakti Mela + SISIR SARAS] Quoted Amount including GST</b>									
<b>Rupess in words</b> _____									
_____ <b>only including GST.</b>									

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly.I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

**Authorized Signatory [In full and initials]:**  
**Name and Designation of Signatory with Date and Seal:**

**Address of the Bidder:**



**SECTION: 5**  
**FINANCIAL BID SUBMISSION FORMS**  
**FIN-1 COVERING LETTER (In Bidders Letter Head)**

[Location, Date]

TO:

**The Chief Executive Officer**  
**ORMAS, Panchayati Raj & Drinking Water Department,**  
**Government of Odisha, Bhubaneswar, 751012**

**Sub: Submission of Financial Bid for Tentage & Allied Works for MISSION SHAKTI MELA-2019 & SISIR SARAS-2020**  
 Sir,

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Tender Call Notice No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Bid is for the sum of **[Insert amount(s) in words and figures\* \_\_\_\_\_]** only, inclusive of the GST 18 %.

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Sr.	Item	Category	Unit	Mission Shakti Mela			SISIR SARAS		
				Cost per unit	Required Qty. in units	Total Amount [in Rs.] Excluding GST	Cost per unit	Required Qty. in units	Total Amount [in Rs.] Excluding GST
A	Construction of stalls	Per Stall	Per Stall		200 stall			300 stall	
B	Coordination Cell - Cum-VIP Lounge	Single package	Per package		1			1	
C	Gates	Category – A	Per Gate		2 Nos			2 Nos	
		Category – B	Per Gate		2 Nos			2 Nos	
D	Decorative Wall	Per Sqft.	Per Sq. Ft.		4000 sqr ft.			4000 sqr ft.	
E	Stage	Single package	Per package		1			1	
F	Sitting arrangement in front of the stage	Single package	Per package		1			1	
G	Live Demonstration Mandap	Single package	Per mandap		2 Nos			2 Nos	
H	Ground Electrification	Single package	Per package		1			1	
I	Temporary Toilet for visitors	Per urinal	Per urinal		20 urinals			20 urinals	
J	Generators	Single package	Per package		1			1	
K	Food Court	Single package	Per package		1			1	
L	Theme Stall	Single package	Per package		1			1	
M	Net Carpeting	Rate per sqft	Per Sqft		100000			100000	
N	<b>Miscellaneous Items:</b>								
1	Bed Set (Bed & Pillow with Cover)		Per set		500 pcs			500 pcs	
2	Durry (15' X 15')		Per Piece		10 pcs.			10 pcs.	
3	Printing & Installation of Star Flex Sheet with batten frame		Per Sq. Ft.		5000 sqft			5000 sqft	
4	Stage background in black cloth		Per Sq. Ft.		2500 sqr			2500 sqr	

Sr	Item	Category	Unit	Mission Shakti Mela			SISIR SARAS		
				Cost per unit	Required Qty. in units	Total Amount [in Rs.] Excluding GST	Cost per unit	Required Qty. in units	Total Amount [in Rs.] Excluding GST
	masking				ft.			ft.	
5	Dustbin- 3 ft height		Per Piece		100 pcs			100 pcs	
6	Decorative Flower / Plant Pot		Per Piece		150 pcs.			150 pcs.	
7	Syntex tank (2000 liter capacity each tank with 3' height stand)		Per tank		2 pcs.			2 pcs.	
8	Soundless pedestal fan		Per Piece		10 pcs.			10 pcs.	
9	Red Carpet (Synthetic)		Rate per srft		2000 sqrft			2000 sqrt	
Event wise Total Quoted Amount									
<b>Grand Total [Mission Shakti Mela + SISIR SARAS] Quoted Amount</b>									
<b>GST [CGST + SGST] 18 %</b>									
<b>Grand Total [Mission Shakti Mela + SISIR SARAS] Quoted Amount including GST</b>									
<b>Rupess in words</b> _____ _____ <b>only including GST.</b>									

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

**Authorized Signatory [In full and initials]:**  
**Name and Designation of Signatory with Date and Seal:**  
**Address of the Bidder:**