



ଓଡିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡିଶା ସରକାର
Odisha Rural Development & Marketing Society
creating competence and values in rural Odisha
Panchayati Raj and DW Department, Government of Odisha

ORMAS
BHUBANESWAR

No. 4630
File No: ORMAS-LIV-FM-0001-2024

Date 11/12/2024

Corrigendum Notice to the RFP No. 4401, dtd. 22.11.2024

Selection of an Event Management Agency for Designing, Fabricating, Installation and Management of Exhibition for Pravasi Bharatiya Divas (PBD), 2025 in Bhubaneswar, Odisha

In reference to RFP No. 4401, dated 22.11.2024, and subsequent to the pre-bid meeting held on 30.11.2024 at 11:30 AM in the ORMAS Conference Hall, the following modifications have been made. The detailed pre-bid clarifications and their corrigendum can be referred to and downloaded from these websites www.ormas.org/ / panchayat.odisha.gov.in/ / www.tendersodisha.gov.in .

1. The modified bid calendar:

Sl	Activity	Calendar as per Existing RFP	Modified Bid Calendar
1	Last Date for Submission of Bid	17.12.2024 at 12 Noon	19.12.2024 at 5 PM
2	Date of Opening of Technical Bid, Technical presentation & Opening of Financial Bid	17.12.2024 at 12.30 PM onwards	20.12.2024 at 10.30 AM
3	Opening of Financial Bid	-	21.12.2024 at 12.30 PM

2. Other terms & conditions of the RFP shall remain unchanged.


Chief Executive Officer,
ORMAS

11/12/24.

Pre-Bid Clarifications

**Selection of an Event Management Agency for Designing, Fabricating, Installation and Management of Exhibition for
Pravasi Bharatiya Divas (PBD), 2025 in Bhubaneswar, Odisha**

RFP Notice No.4401 Dated: 22.11.2024

Date & Time : 30.11.2024 @ 11. 30 am , Venue: Conference Hall, ORMAS, Bhubaneswar

Sl.	Page No.	Section No.	Original Clause as per RFP	Queries	Clarifications/ Modifications
1			Clause-1: The bidder must be a company registered under the Indian Companies Act, 1956/2013, a trust registered under the Indian Trusts Act, 1882, a limited liability partnership registered under the Limited Liability Partnership Act, 2008,	Along with the existing proprietorship firms and partnership firms may also be allowed to Bid.	This has been modified as :- Clause-1: The bidder must be a company registered under the Indian Companies Act, 1956/2013, a trust registered under the Indian Trusts Act, 1882, a limited liability partnership registered under the Limited Liability Partnership Act, 2008/ Proprietorship firms and Partnership firms. Please refer the Corrigendum Notice Sl No 4
2			Clause 2: it is requested that the bidder must have experience in executing various event management projects, including design and fabrication work for national and international exhibitions, specifically for government/PSUs, for a minimum of 4 years as of the bid due date,	Along with the existing work experience in corporate (Tata, Jindal, Etc), corporations may also be allowed to Bid.	RFP Conditions Prevail.

Sl.	Page No.	Section No.	Original Clause as per RFP	Queries	Clarifications/ Modifications
3	9	Section 2: Eligibility Criteria	Clause 3: The agency should have an annual turnover of Rs. 1 Crore (Rupees One Crore only) each in the last three financial year (2021-22 2022-23 & 2023-24)	Since PBD is going to showcase the entire world about the creativity and the depiction of culture and tradition of India/Odisha to the entire world the firm/Company should be strong enough financially and be established company of repute so as to be confident to execute the project accordingly it is requested that companies/Agencies having average turnover at least Four Crore in the last three years be allowed to participate in the Bid	RFP Conditions Prevail.
4			Clause 5: The bidder must have government / PSU experience of the execution of various event management including design and fabrication work in national and international events for the exhibition in the last three financial year ending on 31.03.2024. The Agency / Firm must have experience in minimum 2 similar works (Exhibition/Festival /Event/Pavilion/ IITF/ PBD/ Mahostav / Conclaves) for any State Government /Central government/PSU with a contract value/work order of Rs. 40 Lakh for each work.	The single work order criteria may be relaxed to 30 Lakh from 40 Lakh and preference be given for national level award winners in visualization and designing . We kindly request that you consider these changes in the eligibility criteria. We are confident that these adjustments will provide a more inclusive and fair opportunity for potential bidders as it will provide opportunity for odia for showcasing creativity of odia designers and visualizers to entire world	RFP Conditions Prevail.
5			Clause 2: it is requested that the bidder must have experience in executing various event management projects, including design and fabrication work for National and International Exhibitions, specifically for government/PSUs, for a minimum of 4 years as of the bid due date,	In order to get the full mark , we have to submit each year work order or the single work order which is the oldest one.	It is clarified that the bidder shall submit each year work order required (Specific relevant assignment)

Sl.	Page No.	Section No.	Original Clause as per RFP	Queries	Clarifications/ Modifications
6			Clause 5: The bidder must have government / PSU experience of the execution of various event management including design and fabrication work in national and international events for the exhibition in the last three financial year ending on 31.03.2024. The Agency / Firm must have experience in minimum 2 similar works (Exhibition/Festival /Event/Pavilion/ IITF/ PBD/ Mahostav / Conclaves) for any State Government /Central government/PSU with a contract value/work order of Rs. 40 Lakh for each work.	Please allow last five years experience instead of last 3 years.	RFP Conditions Prevail.
7	5	Data Sheet Sl 10. :EMD	Rs. 2,00,000/-INR (Rupees Two Lakh) shall be transferred in the following SB Account Name of the Account Holder:- ORMAS Bhubaneswar Name of the Bank & Branch:- IDBI Bank, Janpath SB Account Number:- 042104000155496 IFSC Code :- IBKL0000042 (Any kind of exemption/ relaxation is not applicable for this assignment)	As per Odisha Govt guideliens , MSME entities are exempted from paying EMD amount , So does that rule apply for this tender as well?	Exmption shall be applicable as per Odisha Govt rules subject to production of valid proof of document. Please refer the Corrigendum Sl No 2
8	9	Section 2: Eligibility Criteria	Clause 2: it is requested that the bidder must have experience in executing various event management projects, including design and fabrication work for national and international exhibitions,specifically for government/PSUs, for a minimum of 4 years as of the bid due date,	Whether state level event management work will be considered or only National/ International level?	It is clarified that only National or International level Event
9			Copy of work order for proof of documents along with year wise list of works.	Every Year We execute 100s of Event so Do we have to list out each event year-wise or only the event that is analogous to PBD 2025.	It is clarified that Only specific relevant event of that particular year of higher value as mentioned in the evaluation criteira.
10	20		Sl No 2: Stall Customization	Please mention the sizes of stall to be customized	Please refer the Corrigendum Sl No-6
11			Sl No 5 & 6: Pavillion	Please mention the sizes of Pavilion	Please refer the Corrigendum Sl No-7

Sl.	Page No.	Section No.	Original Clause as per RFP	Queries	Clarifications/ Modifications
12	20	SECTION: 3- Scope of Work	Sl No 5 & 6: Artisan Documentation	Documentation to be prepared of how many no.s of artisans?	Please refer the Corrigendum Sl No-8
13			Sl No 5 & 6: Live Demo of Product	Please mention nos of Product to be showcased in Live Demo	Please refer the Corrigendum Sl No-9
14	21		Sl. No 9: Dept schemes	Please mention whether the content will be provided by department of we have to make the arrangements	It is clarified that the content will be provide with support of Departments.
15			Sl. No 9: Govt Scheme Installation Type	Please guide us whether the Govt Scheme Installation will be Interactive or just with LED Backlit.	Please refer the Corrigendum Sl No-10
16			Sl No 11: Food pavilion	Please mention no. of stalls for food Pavilion	Please refer the Corrigendum Sl No-11
17	31	Section-5. Financial Bid Format	SL No. 1 : Hanger	What will be the exact size of the Hanger	Please refer the Corrigendum Sl No-12
18	9	Section 2: Information to the Bidder : Pre-Qualification/Eligibility Criteria	Clause 5: The bidder must have government / PSU experience of the execution of various event management including design and fabrication work in national and international events for the exhibition in last three financial year ending on 31.03.2024. The Agency / Firm must have experience in minimum 2 similar works (Exhibition /Festival /Event/Pavilion/ IITF/ PBD/ Mahostav / Conclaves) for any State Government /Central government /PSU with a contract value/work order of Rs. 40 Lakh for each work.	Asian Shopping Club has done so many events in terms of National Conference, Award Show, Corporate events across India with a value of more than Rs. 40 Lakh. But these events are not comes under any state governemnt / Central governemnt / PSU/ So our query is to allow us to participate in this tender.	RFP Conditions Prevail.

Sl.	Page No.	Section No.	Original Clause as per RFP	Queries	Clarifications/ Modifications
19	31	Section-5. Financial Bid Format	<p>Sl 1 & 2</p> <p>1. "Exhibition Pavilion" Concept Design for</p> <p>a) Stalls interior graphics & exterior design graphics, b) Live Demonstration Stall Design, c) Gate design in 3d (2nos), d) Graphic Design-Artistic Design, hangers specific e) Ground Space Layout design (f) Food Pavilion Design and set up (Odisha foods) f) 3d model design and installation (Max Size 15 x8 ft ,5nos) (note- Design will be- Heritage meets Progress , Odisha: Lands of Opportunities, craft & culture specific along with tribal effect & empowerment.)</p> <p>2. Engineering & Installation of "Exhibition Pavilion"</p> <p>a) Stalls interior & exterior Graphics works According to Design (Material according to Requirement for the design) b) Live Demonstration (including arrangement of tools and equipment and seating setup for artisans) like mat weaving, pottery wheel, metal craft pre-casting, c) Gate Construction According to Design 3D (2nos), e) 3d model installation according to requirement of design. (Max Size 15 x8 ft , 5nos)</p>	<p>The individual Stall Size and Qty / number not specified Total German hanger Pavilion Size / Stage size / Sitting arrangement not specified Electricity / Security / Water supply / Toilet facilities / Light and Sound System Quantity not specified Kitchen area and total number of Food Stalls not given. Gate design size not given Branding Collaterals/ design elements requirement not elaborated Uniform / Certificate / Table chair / Racks Podium Qty not given Interactive Screen / LED wall Qty not given Flower decoration of stage during Inauguration not given Event Footfalls (How many) Numbering / Name Plate Qty, Live Plants Qty, Pedestrian Fan Qty</p>	<p>Please refer the Corrigendum Sl No-13</p>

Corrigendum Notice to the RFP No. 4401 dtd. 22.11.2024

Selection of an Event Management Agency for Designing, Fabricating, Installation and Management of Exhibition for Pravasi Bharatiya Divas (PBD), 2025 in Bhubaneswar, Odisha

Date & Time : 30.11.2024 @ 11. 30 am , Venue: Conference Hall, ORMAS, Bhubaneswar

Sl.	Page No.	Section No.	Original Clause as per RFP	Clarifications/ Modifications												
1	5	Data Sheet Sl No 7 &8	<p>Last date & Time for submission of Bid: 17.12.2024 at 12 Noon www.tendersodisha.gov.in</p> <p>Date & Time for opening of Technical Bid and Presentation and opening of Financial Bid: 17.12.2024 at 12.30 pm onwards</p>	<table border="1"> <thead> <tr> <th>Sl</th> <th>Activity</th> <th>Modified Bid Calendar</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Last Date for Submission of Bid</td> <td>19.12.2024 at 5 PM</td> </tr> <tr> <td>2</td> <td>Date of Opening of Technical Bid & Technical presentation</td> <td>20.12.2024 at 10.30 AM</td> </tr> <tr> <td>3</td> <td>Opening of Financial Bid</td> <td>21.12.2024 at 12.30 PM</td> </tr> </tbody> </table> <p>www.tendersodisha.gov.in</p>	Sl	Activity	Modified Bid Calendar	1	Last Date for Submission of Bid	19.12.2024 at 5 PM	2	Date of Opening of Technical Bid & Technical presentation	20.12.2024 at 10.30 AM	3	Opening of Financial Bid	21.12.2024 at 12.30 PM
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3	Opening of Financial Bid	21.12.2024 at 12.30 PM														
2	5	Data Sheet EMD	<p>Rs. 2,00,000/-INR (Rupees Two Lakh) shall be transferred in the following SB Account Name of the Account Holder:- ORMAS Bhubaneswar Name of the Bank & Branch:- IDBI Bank, Janpath SB Account Number:- 042104000155496 IFSC Code :- IBKLO000042 (Any kind of exemption/ relaxation is not applicable for this assignment)</p>	<p>This has been modified as: Exemption shall be applicable as per Odisha Govt rules subject to production of valid proof of document.</p>												
3	5	Data Sheet Performance Security	<p>5% of the Contract value in shape of Demand Draft in favour of "ORMAS" drawn in any scheduled commercial bank payable at Bhubaneswar.</p>	<p>This may be read as:- The Successful Bidder shall have to submit 5% of the Contract value in shape of Demand Draft in favour of "ORMAS" drawn in any scheduled commercial bank payable at Bhubaneswar.</p>												
4	7	e-Tendering: Procedure for Participation in e-tendering	<p>16. In case of Offline payments, the details of the Earnest Money Deposit (EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected</p>	<p>May be deleted.(Not Applicable)</p>												
5	9	Section 2: Eligibility Criteria	<p>Clause-1: The bidder must be a company registered under the Indian Companies Act, 1956/2013, a trust registered under the Indian Trusts Act, 1882, a limited liability partnership registered under the Limited Liability Partnership Act, 2008,</p>	<p>This has been modified as :- Clause-1: The bidder must be a company registered under the Indian Companies Act, 1956/2013, a trust registered under the Indian Trusts Act, 1882, a limited liability partnership registered under the Limited Liability Partnership Act, 2008/Proprietorship firms and Partnership firms.</p>												

6			Sl No 2: Stall Customization	Please refer the (Modified Financial Bid Format) Annexure-II
7			Sl No 5 & 6: Pavilion	Please refer the (Modified Financial Bid Format) Annexure-II
8			Sl No 5 & 6: Artisan Documentation	Please refer the (Modified Financial Bid Format) Annexure-II
9			Sl No 5 & 6: Live Demo of Product	Please refer the (Modified Financial Bid Format) Annexure-II
10	20	SECTION: 3-Scope of Work	Sl. No 9: Govt Scheme Installation Type	This has been modified as: Digital Presentations Highlighting crafts/products, Services ,and Schemes • Crafts/Products – a). Minimum 5 Minutes Video documentation. b). Sales Cultural History c). Religion Significance d). Process of making of Crafts e). Few stories of the artisans • Services and schemes a). Area of Intervention b). Status Before Intervention c). Details of Intervention d). Impact
11			Sl No 11: Food pavilion	Please refer the (Modified Financial Bid Format) Annexure-II
12	31	Section-5. Financial Bid Format	SL No. 1 : Hanger	Please refer the (Modified Financial Bid Format) Annexure-II
13	31	Section-5. Financial Bid Format	Sl 1 & 2: 1 "Exhibition Pavilion" Concept Design for a) Stalls interior graphics & exterior design graphics, b) Live Demonstration Stall Design, c) Gate design in 3d (2nos), d) Graphic Design-Artistic Design, hangers specific e) Ground Space Layout design f) Food Pavilion Design and set up (Odisha foods) f) 3d model design and installation (Max Size 15 x8 ft ,5nos) (note- Design will be- Heritage meets Progress , Odisha: Lands of Opportunities, craft & culture specific along with tribal effect & empowerment.) 2 Engineering & Installation of "Exhibition Pavilion" a) Stalls interior & exterior Graphics works According to Design (Material according to Requirement for the design) b) Live Demonstration (including arrangement of tools and equipment	Please refer the (Modified Financial Bid Format) Annexure-II

			<p>and seating setup for artisans) like mat weaving, pottery wheel, metal craft pre-casting,</p> <p>c) Gate Construction According to Design 3D (2nos),</p> <p>e) 3d model installation according to requirement of design. (Max Size 15 x8 ft , 5nos)</p>	
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SECTION: 5

**MODIFIED
FINANCIAL BID
COVERING LETTER (In Bidders Letter Head)**

[Location, Date]

To,

**The Chief Executive Officer
ORMAS, Panchayati Raj & Drinking Water Department,
Government of Odisha, Bhubaneswar, 751012**

Sub: Submission of Financial Bid for Selection of an Event Management Agency for Designing, Fabricating, Installation and Management of Exhibition for PBD, 2025

Sir,

I, the undersigned, offer provide the consulting services for [Insert title of assignment] In accordance with your RFP No. _____, Dated: _____. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is excluding of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document. Segment wise rate as per format given in the RFP documents are given below:
RFP document. Segment wise rate as per format given in the RFP documents are given below:

Financial Bid Format																																												
Sl no	Description of Segment	Quantity/ Space	Units	Unit Cost in Rs. (without GST)	Total Cost in Rs. without GST																																							
A	B	C	D	E	F=(CxExF)																																							
1	"Exhibition Pavilion" Concept Design for 4200 Sqm (45208.42 Sqft) (70 x 60 Sqm)																																											
	a) Stalls & Pavilion interior & exterior graphics design , ,shelf design, Pavilion Decoration Design etc.	150 nos stall 15,000 (10ft x 10ft)	Sqft																																									
	b) Live Demonstration Stall & Stall Design according to craft including but not limited to.	20 stalls x 20ft x 10ft= 4000 Sqft	Sqft																																									
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	13.	Kewda craft	Ganjam				
	14.	Dhokra Craft (Wax work)	Dhenkanal				
	15.	Golden Grass	Kendrapada				
	16.	Brass Bell Metal Craft	Nayagarh/ Khordha				
	17.	Jute Craft	Puri				
	18.	Kotpad Handloom	Koraput				
	19.	Passapalli Handloom	Sambalpur				
	20.	Paddy Craft	Nawarangpur				
	c) Entry Gate design exterior or Outer façade Design in3d (1 no) 200 ft width x 50 ft height			1	nos		
	d) Graphic Design-Artistic Design Based on proposed Theme for pavilion.			20000	Sqft		
	e) Ground Space Layout design 4200 Sqm			45208.42	Sqft		
	f) 3d model design (Approx. Size- 15 x 10 x 8 ft ,5nos) (note- Design will be- Heritage meets Progress , Odisha: Lands of Opportunities, craft & culture specific along with tribal effect & empowerment.)			5	nos		
2	Engineering & Installation of "Exhibition Pavilion" 4200 Sqm						
	a) Stall- Execute interior and exterior stall graphics, along with design and decoration work for the pavilion, ensuring all materials align with the design requirements. (Note-Recyclable/ Reusable materials to be used)			150 nos stall (10ft x 10ft x 3ft) 45000 sqft	Sqft		
	b) Pavilion- Execute graphics work in Pavilion area along with other design and decoration work for the pavilion, ensuring all materials align with the design requirements. (Note-Recyclable/ Reusable materials to be used)			20,000	Sqft		
	c) Shelf/Rack – (Shelf will be in good quality wood in standee Look) (5L x 2.5W x 1.5H Ft)			150	nos		
	d) Live Demo cum sale space for Sabai, Tribal Jewellery, Pattachitra, Palm leaf, Paper mache, Wood Craft, Appliqué, Tie and Die, Maniabandha, Tussar handloom, Stone Carving, Dongaria, Kewda craft, Dhokra Craft (Wax work) Including but not limited to. (includes arrangement of tools and equipment and seating arrangement setup for artisans of above mentioned craft.)			20 (20ft x 10ft) 4000 sqft	Nos		
	e) Entry Gate design, exterior & Outer façade Design in 3D (Tentative size-200 ft width x 50 ft height) (note- Design will be theme based design- Heritage meets Progress , Odisha: Lands of Opportunities, craft & culture specific along with tribal effect & empowerment.)			2	Nos		

	f) 3d model installation according to requirement of design. (Approx. Size 15ft x 8 ft x10ft)	5	Nos																																																																	
3	Documentation-(Composition, Visual Effects, Augmented Reality Content/ Virtual Reality Content) Installation of Adequate																																																																			
	a) Videography ,Photography With documentation of the exhibition (10 Min Each)	3	Nos																																																																	
	b) LED TV for video document display with stand (55 inch)	20	Nos																																																																	
	c) LED TV for video document display with stand (85 inch) for VIP lounge.	1	Nos																																																																	
	d) LED Screen Panel (8 x 6 ft)	20	Nos																																																																	
	e) Videography, Photography & Documentation of Products. (The documentation of craft/product should be submitted before 3 days of the event. Minimum Length of the video should be 5 minutes. The documentation of product should showcase proper storyline (History to Present with subtitles) History, Heritage and Sustainable livelihoods growth among beneficiaries) including but not limited to.																																																																			
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8.	Tie and Die	Bargarh																																																																		
9.	Maniabandha Handloom	Cuttack																																																																		
10.	Tassar handloom	Jajpur																																																																		
11.	Stone Carving	Jajpur/Puri/Balasore																																																																		
12.	Dongaria	Kandhmal																																																																		
13.	Kewda craft	Ganjam																																																																		
14.	Dhokra Craft(Wax work)	Dhenkanal																																																																		
15.	Golden Grass	Kendrapada																																																																		
16.	Brass Bell Metal Craft	Nayagarh/ Khordha																																																																		
17.	Jute Craft	Puri																																																																		
18.	Kotpad Handloom	Koraput																																																																		
19.	Passapalli Handloom	Sambalpuri																																																																		
20.	Paddy Craft	Nawarangpur																																																																		
	f) Touch screen Display (For online website ,Layout & virtual tours of exhibition area) 32 inch	6	Nos																																																																	
	g)Coffee table book (50 pages of Each Copy) A3 size	50	Nos																																																																	

	h) Brochure in multicolor show casing various craft of Odisha including. -Sabai, Tribal Jewellery, Pattachitra, Palm leaf, Paper mache, Wood Craft, Appliqué, Tie and Die, Maniabandha, Tussar handloom, Stone Carving, Dongaria, Kewda craft, Dhokra Craft(Wax work) (A3 size in foldable design)	5000	Nos		
	i) 20 Pages Multicolored Booklet show casing various craft of Odisha including- Sabai, Tribal Jewellery, Pattachitra, Palm leaf, Paper mache, Wood Craft, Appliqué, Tie and Die, Maniabandha, Tussar handloom, Stone Carving, Dongaria, Kewda craft, Dhokra Craft(Wax work)	2000	Nos		
4	Others: As per requirement:				
	i. Directional Signage (Sun board with rubber wood framing)	50	nos		
	ii. Access ID card for participants and officials,	300	nos		
	iii. Certificate,	300	nos		
	iv. Uniform for Male artisans (Cotton plain Long Kurta with white Pajama with Sambalpuri Waist .	100	nos		
	v. Uniform for Female artisans (Sambalpuri Saree for Female)	100	nos		
	vi. Numbering & Name plate of stalls Demo stalls and models ,QR Code for web browsing (Material-Embossed in steel plate with stand & product description & QR Code) Size-A2	30	nos		
	vii. live plants inside the exhibition hall (Size =3 ft)	400	nos		
	viii. Premium Dustbins (3ft height)	50	nos		
	ix. Vehicle transportation of participants – 4 nos. mini buses for 4 days and 4 vehicles i.e Deziere or Equivalent Segment (ACs)for officials for 7 days,	8	nos		
	x. VIP lounge with 4 no of 2seater & 2 no of single seater capacity sofas with Teapoy . (20 x 20 sqft)	1	nos		
	b). Work station - 3 table,6 chair with electric connection.	1	Set		
	Manpower (25 nos) for 3 Days				
	1. Zone Coordinators 4 Nos (Minimum 5 Years' Experience in Field)	4	Nos		
	2. Data Manager (with Laptop and Printer)-1 No	1	Nos		
	3. Female Professional ushers-20 Nos (Minimum Graduate with English Speaking skills)	20	Nos		
	Total (1+ 2+3+4) without GST				
	Add:-GST(CGST+SGST)-18%				
	Grand Total Quoted Amount including GST				
	Rupees in words _____ only including GST.				

*Note: The Event Management Agency will be responsible for providing services according to the scope of work described in the RFP. The Agency will be paid based on the rates quoted for the items listed in the financial bid. If the quantity or size of any specified item changes during the event, payment will be adjusted accordingly. For any additional items not listed in the list of quantity, payment will be made as per actual costs, with a markup not exceeding 30%. The authority will decide the limit (as a percentage of the total project cost) for these extra items based on the event's needs. The bidder must comply with any additional activities required by the authority to ensure the event's success. **The bidder has to submit at least 3 designs of each component mentioned above segments.***

I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

Authorized Signatory [In full and initials]

Name and Designation of Signatory with Date and Seal:

Additional Work-The bidder shall bid their price against each item as mentioned below. These are the additional work which shall be required on demand basis during the event. These prices shall not be a part of price evaluation format in this evaluation process. These prices of the additional work may be negotiable for the event purpose if required

Additional Work					
Sl no	Description of Segment	Quantity/ Space	Units	Unit Cost in Rs. (without GST)	Total Cost in Rs. (without GST)
A	B	C	D	E	F=(CxExF)
1	Light & surrounding Sound System (JBL, Sony or equivalent Speaker with Dolby Atmos Category as per Requirement of the space)	As per the Space Requirement			
2	Adequate Lighting including spotlights as and where required. 15	As per the Space Requirement			
3	Adequate Lighting including spotlights as and where required. 5 AMP electric boards.	As per the Space Requirement			
4	Tiffin for participants on millet and Odisha's traditional snacks along with veg Cutlet, Sandwich, Spring Roll& Dry Sweet)	1000 Packets (Provision for Tiffin will be paid as per the actual)	Nos		
5	Elevated podium set of 5 for Product display (Min 3 ft)	5	set		

6	LED back lit panel	1	Sqft.		
7	High Resolution Projector.(Short Throw Smart Projector (min 3600 Lumens) Portable Projector)	5	Nos		
8	High Speed internet facility(200 mbps)	1	Nos		
9	2 Seater sofa set	1	Set		
10	Touch screen Display (For online website ,Layout & virtual tours of exhibition area) 32 inch (As per requirement)	1	Nos		
11	Brouchers Stand. Size – 4 ft	1	Nos		
12	12 amp electric plug point (As per requirement)	1	Nos		
13	Coffee & Tea Vending machine along with operator and good quality disposable Cup	1	Nos		
14	3 Nos. RO water purifier dispenser (hot and cold) along with operators and good quality disposable Glass.	3	Nos		

*******End of the document*******