



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
Odisha Rural Development & Marketing Society
creating competence and values in rural Odisha
Panchayati Raj and DW Department, Government of Odisha

ORMAS
BHUBANESWAR

No. 13

Date: 4/1/2025

ORMAS-SD-DDU-GKY-0030-2024

QUOTATION CALL NOTICE

FOR HIRING OF HOTEL SERVICE FOR 2 DAYS REGIONAL WORKSHOP UNDER ORMAS

Sealed Quotations are invited in the prescribed format from the registered Hoteliers/ Firms having valid PAN and GSTIN Certificate for **Hiring of Hotel Service for Category-A: Convention Hall with Lunch and Accommodation / Category -B: Accommodation for 100 Pax for two days Regional workshop under ORMAS.**

The intended Hoteliers/ Firms can apply for both the categories. The details of the terms and conditions of the above requirement can be downloaded from www.ormas.org for use. Interested bidders may submit their sealed quotations in the prescribed format mentioning "**Hiring of Hotel Service for Category-A: Convention Hall with Lunch and Accommodation / Category -B: Accommodation for 100 Pax for two days Regional workshop under ORMAS.**" on the cover of the envelope to the office of the Chief Executive Officer, Odisha Rural Development & Marketing Society (ORMAS), SIRD & PR Campus, Unit – 8, Bhubaneswar, Pin – 751012 through Speed Post/ Post/ Courier/ Tender Box latest by **10.01.2025 up to 12 Noon. The quotation shall be opened on the same date at 1 pm.**

The Authority reserves the right to accept or reject any quotation, and to cancel the tendering process and reject all tenders, at any time prior to the award of contract, without assigning reason thereof.

Ramon

**Additional Chief Executive Officer,
ORMAS, Bhubaneswar**

Date: 4/1/2025

Memo No. 14

1. Copy to PR & DW Department, Government of Odisha for publication in the website of the Department for wide publicity.
2. Copy to Shri S.S. Sahoo, Project Executive, ORMAS for publication in the website and Notice Board of ORMAS for wide publicity

Ramon

**Additional Chief Executive Officer,
ORMAS, Bhubaneswar**

QUOTATION CALL NOTICE

FOR

**HIRING OF HOTEL SERVICE FOR TWO DAYS REGIONAL WORKSHOP UNDER
ORMAS**

ORMAS

SIRD & PR Campus, Unit – 8, Bhubaneswar, Odisha – 751012
Email: ormashq@gmail.com, Tel# 0674- 2565870/71, URL:www.ormas.org

January 2025

Sealed tenders are invited in the prescribed format from the reputed Bhubaneswar based established Hotel for providing well-furnished Meeting Hall and Room service for the National Level Officers, delegates & trainees in **two days Regional workshop under ORMAS**

A. Description of Assignment:

Sl. No.	Category	Name of the item	Financial Bid Format	Date of the Workshop
1.	Category-A	Convention Hall with Lunch and Accommodation for 120 Pax	Annexed in this document	Two days program 16 th & 17 th January 2025.
2	Category-B	Accommodation for 100 Pax		

B. Bid Price

1. The Quotation shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
2. All duties, taxes and other levies payable by the Agency under the quotation shall be excluded in the total price.
3. The rates quoted by the Agency shall be fixed for the duration of the workshop and shall be subjected to adjustment in case of increase or decrease of the items.
4. The Prices should be quoted in Indian Rupees only.

C. Bid Validity:

Bid validity period is 30 days from the bid due date i.e. last date of submission of tender.

D. Evaluation of Tender

- A. The ORMAS will evaluate and compare the quotations determined to be substantially responsive i.e. which
 1. are properly signed; and
 2. Confirm to the terms and conditions, and specifications.
 3. Filled in Indian Currency
 4. Quoted in Unit
- B. The price evaluation shall be made for each category separately. The lowest price will be determined for selection of the agency for each category separately.

E. Eligibility Criteria of the Bidder:

The bidder shall furnish the following documents to establish the bidder's eligibility: -

- a) Having 100 capacity car parking place,
 - b) Easy Communication facility (availability of town Bus, Cab & Auto) & within the 15 km from the ORMAS HQ Office
 - c) Standard Size Swimming Pool & SPA
 - d) At least 2 Nos Convention Hall with a minimum capacity of 120 delegates for each Convention Hall in a cluster seating arrangement and can be set up Sofas, tea tables, complete sound system, lighting, podium, LCD projector with screen, and inaugural lamp
- The bidder shall furnish the following Self attested Document

- Copy of GST/ Hotel Registration Certificate
- Copy of valid Food License
- Copy of PAN Card

(Tender received late and incomplete will not be considered)